

**CITY OF WELLSBURG**, a municipal utility

OF

WELLSBURG, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

WATER

at Wellsburg and environs, Brooke County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION  
of  
WEST VIRGINIA

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Issued July 17, 2018

Effective for service rendered on and after June 29, 2018,  
except as otherwise provided herein

Adopted by City Council  
On May 15, 2018.

Issued by CITY OF WELLSBURG, a municipal utility

By Sue Simanuth

Mayor  
Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Water Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

**STEP 1**  
**SCHEDULE I**

**APPLICABILITY**

Applicable to entire territory served

**AVAILABILITY OF SERVICE**

Available for general domestic, commercial, industrial and resale service

(I) **CUSTOMER CONSUMPTION RATES MONTHLY**

First	2,000 gallons used per month	\$6.20 per 1,000 gallons
Next	18,000 gallons used per month	\$5.75 per 1,000 gallons
All Over	20,000 gallons used per month	\$3.65 per 1,000 gallons

(I) **CUSTOMER SERVICE CHARGE – IN ADDITION TO WATER CONSUMPTION RATES**

No bill will be rendered for less than the following:

	5/8 inch meter	\$ 12.40 per month
	1/4 inch meter	\$ 18.60 per month
(N)	1 inch meter	\$ 31.00 per month
	1 – ¼ inch meter	\$ 45.26 per month
	1 – ½ inch meter	\$ 62.00 per month
	2 inch meter	\$ 99.20 per month
	3 inch meter	\$186.00 per month
	4 inch meter	\$310.00 per month
	6 inch meter	\$620.00 per month
	8 inch meter	\$992.00 per month

(I) **FLAT RATE CHARGE** (Customers with non-metered water supply)

Each customer shall pay a minimum charge of \$39.18 per month  
(Equivalent to 4,500 gallons of water usage)

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all current usage billings not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is only to be collected once for each bill where it is appropriate.

(I) Indicates increase

(N) Indicates new

**STEP 1**  
**SCHEDULE I (Continued)**

**(C) SERVICE CONNECTION CHARGE**

The following charges are to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the Commission. This pre-construction tap fee will be invalid after the completion of construction adjacent to the applicant's premises that is associated with a certificate proceeding.

A tap fee of \$350.00, or the actual cost of the connection (solely determined by the City), whichever is greater, shall be made for each new connection to the water system.

**(C) WATER DISCONNECT/RECONNECT FEES/ADMINISTRATIVE FEES**

Water service will not be restored until all past due water bills have been paid in full and all accrued penalties plus a disconnection charge of \$25.00 have been paid.

There shall be a \$25.00 re-connection charge paid prior to restoration of water service which had been previously disconnected for any reason.

In the event the City staff or agents collect money at the customer's residence in order to stop disconnection, an administrative fee of \$25.00 shall be paid in addition to other charges to prevent disconnection.

**LEAK ADJUSTMENT INCREMENT PRODUCED**

An amount not to exceed \$3.00 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on customer's side of the meter. This rate shall be used to calculate consumption above the customer's historical average usage. The City shall establish a non-discriminatory policy regarding this provision for leak adjustments.

**(I) RESALE RATE**

The rate to be used when selling water to another water utility for resale:  
\$4.70 per 1,000 gallons

**(N) BULK WATER SALES - \$3.90 per 1,000 gallons**

**(C) Indicates change in text**

**(I) Indicates increase**

**(N) Indicates new**

**STEP 1**  
**SCHEDULE I (Continued)**

**SECURITY DEPOSIT**

As of the date of passage, the applicable provision of WV Code § 8-19-12a(2):

“The municipality or governing body, but only one of them, may collect from all new applicants for service a deposit of \$50 or two-twelfths of the average annual usage of the applicant’s specific customer class, whichever is greater, to secure the payment of water service rates, fees and charges in the event they become delinquent as provided in this section. In any case where a deposit is forfeited to pay service rates, fees and charges which were delinquent and the user’s service is disconnected or terminated, no reconnection or reinstatement of service may be made by the municipality or governing body until another deposit equal to \$50 or a sum of two-twelfths of the average usage for the applicant’s specific customer class, whichever is greater, is remitted to the municipality or governing body. After twelve months of prompt payment history, the municipality or governing body shall return the deposit to the customer or credit the customer’s account with interest at a rate as the Public Service Commission may prescribe: *Provided*, That where the customer is a tenant, the municipality or governing body is not required to return the deposit until the time the tenant discontinues service with the municipality or governing body. Whenever any rates, fees, rentals or charges for service or facilities furnished remain unpaid for a period of twenty days after the same become due and payable, the user of the services and facilities provided is delinquent and the user is liable at law until all rates, fees and charges are fully paid. The municipality or governing body may, under reasonable rules promulgated by the Public Service Commission, shut off and discontinue water services to a delinquent user of water facilities ten days after the water services become delinquent regardless of whether the municipality or governing body utilizes the security deposit to satisfy any delinquent payments: *Provided further*, That nothing contained within the rules of the Public Service Commission shall be deemed to require any agents or employees of the municipality or governing body to accept payment at the customer’s premises in lieu of discontinuing service for a delinquent bill.”

**STEP 1**  
**SCHEDULE I (Continued)**

**(I) SECURITY DEPOSIT (Continued)**

As of the date of passage, the applicable provision of the PSC Water Rules, Rule 4.2.a.1:

“For a municipal water system only, the deposit shall not be more than either fifty dollars (\$50) or two-twelfths of the average annual usage of the applicant’s specific customer class, whichever is greater.”

This tariff, in accordance with the above-cited statutory language and PSC Water Rules, produces a Security Deposit of \$72.00 (based on 4,000 gpm x 2 months) for residential customers. All other classes of customers will have their required deposit calculated in accordance with the above language in regards to average usage.

**(I) Indicates increase**

**STEP 1**  
**SCHEDULE II**

**APPLICABILITY**

Applicable to entire territory served.

**AVAILABILITY OF SERVICE**

Available for private and public fire protection where service lines are used solely for fire protection and where adequate facilities exist

If lines used for private fire protection are an integral part of, or tied with, general water service to such consumer, then this schedule will not apply and such customer shall be served under Schedule I.

**RATE**

Based on the size of the hydrant, whichever is smaller:

Each 2 inch service line or smaller	\$ 3.78 per month
Each 4 inch service line	\$ 14.50 per month
Each 6 inch service line	\$ 32.80 per month
Each 8 inch service line	\$ 58.40 per month
Each 10 inch service line	\$ 91.20 per month
Each 12 inch service line	\$131.20 per month

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all current usage billings not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is only to be collected once for each bill where it is appropriate.

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Effective for service rendered on and after January 1, 2019,  
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Adopted by City Council  
On May 15, 2018.

Issued by CITY OF WELLSBURG, a municipal utility

By *Sue Simanetti*

*Mayor*  
Title



**RULES AND REGULATIONS**

- I. **Rules and Regulations for the Government of Water Utilities**, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

**STEP 2**  
**SCHEDULE I****APPLICABILITY**

Applicable to entire territory served

**AVAILABILITY OF SERVICE**

Available for general domestic, commercial, industrial and resale service

**(I) CUSTOMER CONSUMPTION RATES MONTHLY**

First	2,000 gallons used per month	\$6.94 per 1,000 gallons
Next	18,000 gallons used per month	\$6.44 per 1,000 gallons
All Over	20,000 gallons used per month	\$4.06 per 1,000 gallons

**(I) CUSTOMER SERVICE CHARGE – IN ADDITION TO WATER CONSUMPTION RATES**

No bill will be rendered for less than the following:

5/8 inch meter	\$ 13.88 per month
1/4 inch meter	\$ 20.82 per month
1 inch meter	\$ 34.70 per month
1 – ¼ inch meter	\$ 50.66 per month
1 – ½ inch meter	\$ 69.40 per month
2 inch meter	\$ 111.04 per month
3 inch meter	\$ 208.20 per month
4 inch meter	\$ 347.00 per month
6 inch meter	\$ 694.00 per month
8 inch meter	\$1,110.40 per month

**(I) FLAT RATE CHARGE (Customers with non-metered water supply)**Each customer shall pay a minimum charge of \$39.18 per month  
(Equivalent to 4,500 gallons of water usage)**DELAYED PAYMENT PENALTY**

The above schedule is net. On all current usage billings not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is only to be collected once for each bill where it is appropriate.

**(I) Indicates increase****Adopted by City Council on May 15, 2018 to become effective on and after January 1, 2019**

**STEP 2**  
**SCHEDULE I** (Continued)

**SERVICE CONNECTION CHARGE**

The following charges are to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the Commission. This pre-construction tap fee will be invalid after the completion of construction adjacent to the applicant's premises that is associated with a certificate proceeding.

A tap fee of \$350.00, or the actual cost of the connection (solely determined by the City), whichever is greater, shall be made for each new connection to the water system.

**WATER DISCONNECT/RECONNECT FEES/ADMINISTRATIVE FEES**

Water service will not be restored until all past due water bills have been paid in full and all accrued penalties plus a disconnection charge of \$25.00 have been paid.

There shall be a \$25.00 re-connection charge paid prior to restoration of water service which had been previously disconnected for any reason.

In the event the City staff or agents collect money at the customer's residence in order to stop disconnection, an administrative fee of \$25.00 shall be paid in addition to other charges to prevent disconnection.

**LEAK ADJUSTMENT INCREMENT PRODUCED**

An amount not to exceed \$3.00 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on customer's side of the meter. This rate shall be used to calculate consumption above the customer's historical average usage. The City shall establish a non-discriminatory policy regarding this provision for leak adjustments.

**(I) RESALE RATE**

The rate to be used when selling water to another water utility for resale:  
\$5.25 per 1,000 gallons

**(I) BULK WATER SALES - \$4.85 per 1,000 gallons****(I) Indicates increase**

**Adopted by City Council on May 15, 2018 to become effective on and after January 1, 2019**

**STEP 2**  
**SCHEDULE I** (Continued)**SECURITY DEPOSIT**

As of the date of passage, the applicable provision of WV Code § 8-19-12a(2):

**“The municipality or governing body, but only one of them, may collect from all new applicants for service a deposit of \$50 or two-twelfths of the average annual usage of the applicant’s specific customer class, whichever is greater, to secure the payment of water service rates, fees and charges in the event they become delinquent as provided in this section. In any case where a deposit is forfeited to pay service rates, fees and charges which were delinquent and the user’s service is disconnected or terminated, no reconnection or reinstatement of service may be made by the municipality or governing body until another deposit equal to \$50 or a sum of two-twelfths of the average usage for the applicant’s specific customer class, whichever is greater, is remitted to the municipality or governing body. After twelve months of prompt payment history, the municipality or governing body shall return the deposit to the customer or credit the customer’s account with interest at a rate as the Public Service Commission may prescribe: *Provided*, That where the customer is a tenant, the municipality or governing body is not required to return the deposit until the time the tenant discontinues service with the municipality or governing body. Whenever any rates, fees, rentals or charges for service or facilities furnished remain unpaid for a period of twenty days after the same become due and payable, the user of the services and facilities provided is delinquent and the user is liable at law until all rates, fees and charges are fully paid. The municipality or governing body may, under reasonable rules promulgated by the Public Service Commission, shut off and discontinue water services to a delinquent user of water facilities ten days after the water services become delinquent regardless of whether the municipality or governing body utilizes the security deposit to satisfy any delinquent payments: *Provided further*, That nothing contained within the rules of the Public Service Commission shall be deemed to require any agents or employees of the municipality or governing body to accept payment at the customer’s premises in lieu of discontinuing service for a delinquent bill.”**

**STEP 2**  
**SCHEDULE I (Continued)**

(I) **SECURITY DEPOSIT** (Continued)

As of the date of passage, the applicable provision of the PSC Water Rules, Rule 4.2.a.1:

“For a municipal water system only, the deposit shall not be more than either fifty dollars (\$50) or two-twelfths of the average annual usage of the applicant’s specific customer class, whichever is greater.”

This tariff, in accordance with the above-cited statutory language and PSC Water Rules, produces a Security Deposit of \$81.28 (based on 4,000 gpm x 2 months) for residential customers. All other classes of customers will have their required deposit calculated in accordance with the above language in regards to average usage.

(I) Indicates increase

Adopted by City Council on May 15, 2018 to become effective on and after January 1, 2019

**STEP 2**  
**SCHEDULE II**

**APPLICABILITY**

Applicable to entire territory served.

**AVAILABILITY OF SERVICE**

Available for private and public fire protection where service lines are used solely for fire protection and where adequate facilities exist

If lines used for private fire protection are an integral part of, or tied with, general water service to such consumer, then this schedule will not apply and such customer shall be served under Schedule I.

**RATE**

Based on the size of the hydrant, whichever is smaller:

Each 2 inch service line or smaller	\$ 3.78 per month
Each 4 inch service line	\$ 14.50 per month
Each 6 inch service line	\$ 32.80 per month
Each 8 inch service line	\$ 58.40 per month
Each 10 inch service line	\$ 91.20 per month
Each 12 inch service line	\$131.20 per month

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all current usage billings not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is only to be collected once for each bill where it is appropriate.