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P.S.C. W. Va. No. 19
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VA PUBLIC SERVICE

PUBLIC SERVICE

REGULATORY OFFICE

REGULATORY OFFICE

PEA RIDGE PUBLIC SERVICE DISTRICT, a public utility
OF

BARBOURSVILLE, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

SEWERAGE AND SEWAGE DISPOSAL SERVICE

in the District area embraced by the Pea Ridge Public Service District, in the Altizer Subdivision, in Cabell County, between Huntington and Barboursville, and in territories formerly served by J. H. Richmond Sewer System, Inc. and Mason Utilities, Inc., West Virginia

Filed with **THE PUBLIC SERVICE COMMISSION**
of
WEST VIRGINIA

Issued February 14, 2018

Effective on all service rendered on and after December 31,
2017, except as otherwise provided herein

Issued by authority of an order of
The Public Service Commission of West Virginia
in Case No. 17-0451-PSD-30B dated
February 7, 2018.

Issued by PEA RIDGE PUBLIC SERVICE DISTRICT, a public utility

By *Diana B. Foster*
General Manager
Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

PHASE II
SCHEDULE I

(Effective December 31, 2017)

APPLICABILITY

Applicable throughout territory served

AVAILABILITY

Available for general domestic, commercial and industrial

(I) **RATE** (Customers with metered water supply)

First	300 cubic feet per month	\$7.30 per 100 cubic feet
Next	3,700 cubic feet per month	\$6.51 per 100 cubic feet
All Over	4,000 cubic feet per month	\$5.94 per 100 cubic feet

MINIMUM CHARGE

No bill will be rendered for less than \$21.78 per month, which is the equivalent of 300 cubic feet per month.

- (I) The above charge is subject to an additional \$0.04 per 100 cubic feet of water used per month.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

TAP FEE

The following charge is to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$300.00 will be charged to all customers applying for service outside of a certificate proceeding before the Commission for each new tap to the system.

(I) Indicates increase

PHASE II (Continued)
SCHEDULE I (Continued)

DISCONNECT/RECONNECT/ADMINISTRATIVE FEES

Whenever water service has been disconnected for non-payment of sewer bills in conjunction with a water service termination agreement with WVAWC, a disconnection fee of \$20.00 shall be charged; or, in the event the delinquent sewer bill is collected by the Water Company, an administrative fee of \$20.00 shall be charged.

Whenever water service, which has been previously disconnected or otherwise withheld for non-payment of a sewer bill in conjunction with a water service termination agreement with WVAWC, is reconnected, a reconnection fee of \$20.00 shall be charged.

(I) **INCREMENTAL LEAK ADJUSTMENT**

\$0.38 per CCF. To be used when the bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such unusual consumption above the customer's historical average usage.

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the sewer utility, up to a maximum of \$25.00, will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

(I) Indicates increase

PHASE II (Continued)
SCHEDULE II**SURCHARGE FORMULA TO BE APPLIED IN CASES WHERE SURFACE DRAINAGE IS CONNECTED TO THE DISTRICT'S SANITARY SYSTEM**

Whenever the utility has discovered that a customer's roof drain, downspout, storm sewer or similar facilities conducting surface water have been connected to the District's sewer system, and such a customer has failed to take appropriate action within thirty (30) days of receipt of a demand by the utility in accordance with the Rules and Regulations of the Public Service Commission, to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times .0008333 \times C$$

- S - the surcharge in dollars
- A - the area under roof and/or the area of any other water collection surface connected to the sanitary sewer, in square feet
- R - the measured monthly rainfall, in inches
- .0008333 - a conversion factor to change inches of rain x square feet of surface water to cubic feet of water
- C - the District's approved rate per hundred cubic feet of metered water usage

The District shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing, or on-site inspection that rain or surface water is being introduced into the sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert the water from the sanitary sewer system.

Said surcharge shall be calculated and imposed for each month that said condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the Rules and Regulations of the Public Service Commission of West Virginia.

(C) Indicates change in text

PHASE II (Continued)
SCHEDULE III**SURCHARGE FORMULA TO BE APPLIED TO A CUSTOMER**
PRODUCING UNUSUAL WASTE

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = V_o V_i + B_o B_i + S_o S_i$$

- C_i = charge to unusual users per year
 V_o = average unit cost of transport and treatment chargeable to volume, in dollars per gallons
 V_i = volume of wastewater from unusual users, in cubic feet per year
 B_o = average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per year
 B_i = weight of BOD from unusual users, in pounds per year
 S_o = average unit costs of treatment (including sludge treatment) chargeable to total solids, in dollars per pound
 S_i = weight of total solids from unusual users, in pounds per year

When an unusual user is to be served, a preliminary study of wastes, and the cost of transport and treatment thereof, will be made. Waste containing materials which, in judgment of the Pea Ridge Public Service District, should not be introduced into the sewer system need not be handled by it. The results of this preliminary study will be used to determine the feasibility of the proposed sewer service and the charge thereof, based upon the formula set out above.

Thereafter, unusual sewage will be monitored on a regular basis and at the conclusion of each fiscal year, based on the aforesaid investigation and an audit of the Pea Ridge Public Service District records, new costs figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user. Based on these audited figures, additional billings covering the past fiscal year will be made for payment by each unusual user, or refund by the Pea Ridge Public Service District, as the case may be. Such audited figures will then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

PHASE II (Continued)
SCHEDULE IV

APPLICABLE INSIDE AND OUTSIDE OF THE CORPORATE LIMITS OF PEA RIDGE PUBLIC SERVICE DISTRICT

Where the amount of sanitary sewage discharged into the Pea Ridge wastewater collection and/or transmission and/or treatment system by certain industrial plants or plants cannot be accurately determined by the use of the plant's water meter or meters, and said plant cannot install a flow meter to measure such waste, a special formula will be used whereby such plant or plants will pay to the Pea Ridge Public Service District a sewer charge calculated at fifty (50) gallons (7.481 converts to cubic feet) of water per each employee at the plant of each working day

SCHEDULE V

APPLICABLE

Applicable within the entire territory served

AVAILABILITY OF SERVICE

Available for wastewater and leachate haulers

RATES

Commodity Charge - Each hauler shall pay a commodity charge of \$11.25 per thousand gallons per load. Load shall be two times the actual capacity of the truck or other transport method of delivering wastewater and leachate. Load will be determined or agreed to by the District.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

RETURN CHECK CHARGE

A service charge equal to the actual bank fee assessed to the sewer utility, up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

PEA RIDGE PUBLIC SERVICE DISTRICT, a public utility
OF

BARBOURSVILLE, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

SEWERAGE AND SEWAGE DISPOSAL SERVICE

in the District area embraced by the Pea Ridge Public Service District, in the Altizer Subdivision, in Cabell County, between Huntington and Barboursville, and in territories formerly served by J. H. Richmond Sewer System, Inc. and Mason Utilities, Inc., West Virginia

Filed with **THE PUBLIC SERVICE COMMISSION**
of
WEST VIRGINIA

Issued February 14, 2018

Effective on all service rendered on and after December 31, 2018, except as otherwise provided herein

Issued by authority of an order of
The Public Service Commission of West Virginia
in Case No. 17-0451-PSD-30B dated
February 7, 2018.

Issued by PEA RIDGE PUBLIC SERVICE DISTRICT, a public utility

By *Diana B. Foster*
General Manager
Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

PHASE III
SCHEDULE I

APPLICABILITY

Applicable throughout territory served

AVAILABILITY

Available for general domestic, commercial and industrial

(I) **RATE** (Customers with metered water supply)

First	300 cubic feet per month	\$7.32 per 100 cubic feet
Next	3,700 cubic feet per month	\$6.53 per 100 cubic feet
All Over	4,000 cubic feet per month	\$5.96 per 100 cubic feet

MINIMUM CHARGE

No bill will be rendered for less than \$21.78 per month, which is the equivalent of 300 cubic feet per month.

- (I) The above charge is subject to an additional \$0.06 per 100 cubic feet of water used per month.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

TAP FEE

The following charge is to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$300.00 will be charged to all customers applying for service outside of a certificate proceeding before the Commission for each new tap to the system.

- (I) Indicates increase

Issued by authority of an Order of the Public Service Commission of West Virginia in Case No. 17-0451-PSD-30B dated February 7, 2018 to become effective on and after December 31, 2018.

PHASE III (Continued)
SCHEDULE I (Continued)

DISCONNECT/RECONNECT/ADMINISTRATIVE FEES

Whenever water service has been disconnected for non-payment of sewer bills in conjunction with a water service termination agreement with WVAWC, a disconnection fee of \$20.00 shall be charged; or, in the event the delinquent sewer bill is collected by the Water Company, an administrative fee of \$20.00 shall be charged.

Whenever water service, which has been previously disconnected or otherwise withheld for non-payment of a sewer bill in conjunction with a water service termination agreement with WVAWC, is reconnected, a reconnection fee of \$20.00 shall be charged.

(I) **INCREMENTAL LEAK ADJUSTMENT**

\$0.40 per CCF. To be used when the bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such unusual consumption above the customer's historical average usage.

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the sewer utility, up to a maximum of \$25.00, will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

(I) Indicates increase

Issued by authority of an Order of the Public Service Commission of West Virginia in Case No. 17-0451-PSD-30B dated February 7, 2018 to become effective on and after December 31, 2018.

PHASE III (Continued)
SCHEDULE II

SURCHARGE FORMULA TO BE APPLIED IN CASES WHERE SURFACE DRAINAGE IS CONNECTED TO THE DISTRICT'S SANITARY SYSTEM

Whenever the utility has discovered that a customer's roof drain, downspout, storm sewer or similar facilities conducting surface water have been connected to the District's sewer system, and such a customer has failed to take appropriate action within thirty (30) days of receipt of a demand by the utility in accordance with the Rules and Regulations of the Public Service Commission, to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times .0008333 \times C$$

- S - the surcharge in dollars
- A - the area under roof and/or the area of any other water collection surface connected to the sanitary sewer, in square feet
- R - the measured monthly rainfall, in inches
- .0008333 - a conversion factor to change inches of rain x square feet of surface water to cubic feet of water
- C - the District's approved rate per hundred cubic feet of metered water usage

The District shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing, or on-site inspection that rain or surface water is being introduced into the sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert the water from the sanitary sewer system.

Said surcharge shall be calculated and imposed for each month that said condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the Rules and Regulations of the Public Service Commission of West Virginia.

Issued by authority of an Order of the Public Service Commission of West Virginia in Case No. 17-0451-PSD-30B dated February 7, 2018 to become effective on and after December 31, 2018.

PHASE III (Continued)
SCHEDULE III

SURCHARGE FORMULA TO BE APPLIED TO A CUSTOMER PRODUCING UNUSUAL WASTE

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = V_o V_i + B_o B_i + S_o S_i$$

C_i = charge to unusual users per year

V_o = average unit cost of transport and treatment chargeable to volume, in dollars per gallons

V_i = volume of wastewater from unusual users, in cubic feet per year

B_o = average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per year

B_i = weight of BOD from unusual users, in pounds per year

S_o = average unit costs of treatment (including sludge treatment) chargeable to total solids, in dollars per pound

S_i = weight of total solids from unusual users, in pounds per year

When an unusual user is to be served, a preliminary study of wastes, and the cost of transport and treatment thereof, will be made. Waste containing materials which, in judgment of the Pea Ridge Public Service District, should not be introduced into the sewer system need not be handled by it. The results of this preliminary study will be used to determine the feasibility of the proposed sewer service and the charge thereof, based upon the formula set out above.

Thereafter, unusual sewage will be monitored on a regular basis and at the conclusion of each fiscal year, based on the aforesaid investigation and an audit of the Pea Ridge Public Service District records, new costs figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user. Based on these audited figures, additional billings covering the past fiscal year will be made for payment by each unusual user, or refund by the Pea Ridge Public Service District, as the case may be. Such audited figures will then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

Issued by authority of an Order of the Public Service Commission of West Virginia in Case No. 17-0451-PSD-30B dated February 7, 2018 to become effective on and after December 31, 2018.

PHASE III (Continued)

SCHEDULE IV

APPLICABLE INSIDE AND OUTSIDE OF THE CORPORATE LIMITS OF PEA RIDGE PUBLIC SERVICE DISTRICT

Where the amount of sanitary sewage discharged into the Pea Ridge wastewater collection and/or transmission and/or treatment system by certain industrial plants or plants cannot be accurately determined by the use of the plant's water meter or meters, and said plant cannot install a flow meter to measure such waste, a special formula will be used whereby such plant or plants will pay to the Pea Ridge Public Service District a sewer charge calculated at fifty (50) gallons (7.481 converts to cubic feet) of water per each employee at the plant of each working day

SCHEDULE V

APPLICABLE

Applicable within the entire territory served

AVAILABILITY OF SERVICE

Available for wastewater and leachate haulers

RATES

Commodity Charge - Each hauler shall pay a commodity charge of \$11.25 per thousand gallons per load. Load shall be two times the actual capacity of the truck or other transport method of delivering wastewater and leachate. Load will be determined or agreed to by the District.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

RETURN CHECK CHARGE

A service charge equal to the actual bank fee assessed to the sewer utility, up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

Issued by authority of an Order of the Public Service Commission of West Virginia in Case No. 17-0451-PSD-30B dated February 7, 2018 to become effective on and after December 31, 2018.

PEA RIDGE PUBLIC SERVICE DISTRICT, a public utility
OF

BARBOURSVILLE, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

SEWERAGE AND SEWAGE DISPOSAL SERVICE

in the District area embraced by the Pea Ridge Public Service District, in the Altizer Subdivision, in Cabell County, between Huntington and Barboursville, and in territories formerly served by J. H. Richmond Sewer System, Inc. and Mason Utilities, Inc., West Virginia

Filed with **THE PUBLIC SERVICE COMMISSION**
of
WEST VIRGINIA

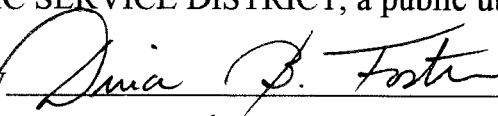
Issued May 7, 2018

Effective on all service rendered on and after October 1,
2019, except as otherwise provided herein

Issued by authority of an order of
The Public Service Commission of West Virginia
in Case No. 17-1400-PSD-42A final
April 18, 2018.

Issued by PEA RIDGE PUBLIC SERVICE DISTRICT, a public utility

By



General Manager
Title

PEA RIDGE PUBLIC SERVICE DISTRICT (Sewer)

SUPPLEMENT No. 2 to P.S.C. W. Va. No. 19

Original Sheet No. 1

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

SCHEDULE I

(Effective on and after October 1, 2019)

APPLICABILITY

Applicable throughout territory served

AVAILABILITY

Available for general domestic, commercial and industrial

(I) RATE (Customers with metered water supply)

First	300 cubic feet per month	\$7.53 per 100 cubic feet
Next	3,700 cubic feet per month	\$6.73 per 100 cubic feet
All Over	4,000 cubic feet per month	\$6.14 per 100 cubic feet

(I,C) MINIMUM CHARGE

No bill will be rendered for less than \$22.59 per month.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

TAP FEE

The following charge is to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$300.00 will be charged to customers who apply for service outside of a certificate proceeding before the Commission for each new tap to the system.

(I) Indicates increase

SCHEDULE I (Continued)

DISCONNECT/RECONNECT/ADMINISTRATIVE FEES

Whenever water service has been disconnected for non-payment of sewer bills in conjunction with a water service termination agreement with WVAWC, a disconnection fee of \$20.00 shall be charged; or, in the event the delinquent sewer bill is collected by the Water Company, an administrative fee of \$20.00 shall be charged.

Whenever water service, which has been previously disconnected or otherwise withheld for non-payment of a sewer bill in conjunction with a water service termination agreement with WVAWC, is reconnected, a reconnection fee of \$20.00 shall be charged.

(I) INCREMENTAL LEAK ADJUSTMENT

\$0.61 per CCF. To be used when the bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such unusual consumption above the customer's historical average usage.

RETURNED CHECK CHARGE

A service charge equal to the actual bank fee assessed to the sewer utility, up to a maximum of \$25.00, will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

(I) Indicates increase

SCHEDULE II

SURCHARGE FORMULA TO BE APPLIED IN CASES WHERE SURFACE DRAINAGE IS CONNECTED TO THE DISTRICT'S SANITARY SYSTEM

Whenever the utility has discovered that a customer's roof drain, downspout, storm sewer or similar facilities conducting surface water have been connected to the District's sewer system, and such a customer has failed to take appropriate action within thirty (30) days of receipt of a demand by the utility in accordance with the Rules and Regulations of the Public Service Commission, to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times .0008333 \times C$$

- S - the surcharge in dollars
- A - the area under roof and/or the area of any other water collection surface connected to the sanitary sewer, in square feet
- R - the measured monthly rainfall, in inches
- .0008333 - a conversion factor to change inches of rain x square feet of surface water to cubic feet of water
- C - the District's approved rate per hundred cubic feet of metered water usage

The District shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing, or on-site inspection that rain or surface water is being introduced into the sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert the water from the sanitary sewer system.

Said surcharge shall be calculated and imposed for each month that said condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water service in accordance with the Rules and Regulations of the Public Service Commission of West Virginia.

SCHEDULE III

SURCHARGE FORMULA TO BE APPLIED TO A CUSTOMER
PRODUCING UNUSUAL WASTE

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = V_o V_i + B_o B_i + S_o S_i$$

- C_i = charge to unusual users per year
- V_o = average unit cost of transport and treatment chargeable to volume, in dollars per gallons
- V_i = volume of wastewater from unusual users, in cubic feet per year
- B_o = average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per year
- B_i = weight of BOD from unusual users, in pounds per year
- S_o = average unit costs of treatment (including sludge treatment) chargeable to total solids, in dollars per pound
- S_i = weight of total solids from unusual users, in pounds per year

When an unusual user is to be served, a preliminary study of wastes, and the cost of transport and treatment thereof, will be made. Waste containing materials which, in judgment of the Pea Ridge Public Service District, should not be introduced into the sewer system need not be handled by it. The results of this preliminary study will be used to determine the feasibility of the proposed sewer service and the charge thereof, based upon the formula set out above.

Thereafter, unusual sewage will be monitored on a regular basis and at the conclusion of each fiscal year, based on the aforesaid investigation and an audit of the Pea Ridge Public Service District records, new costs figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user. Based on these audited figures, additional billings covering the past fiscal year will be made for payment by each unusual user, or refund by the Pea Ridge Public Service District, as the case may be. Such audited figures will then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

SCHEDULE IV

APPLICABLE INSIDE AND OUTSIDE OF THE CORPORATE LIMITS OF PEA RIDGE PUBLIC SERVICE DISTRICT

Where the amount of sanitary sewage discharged into the Pea Ridge wastewater collection and/or transmission and/or treatment system by certain industrial plants or plants cannot be accurately determined by the use of the plant's water meter or meters, and said plant cannot install a flow meter to measure such waste, a special formula will be used whereby such plant or plants will pay to the Pea Ridge Public Service District a sewer charge calculated at fifty (50) gallons (7.481 converts to cubic feet) of water per each employee at the plant of each working day

SCHEDULE V

APPLICABLE

Applicable within the entire territory served

AVAILABILITY OF SERVICE

Available for wastewater and leachate haulers

(I) RATES

Commodity Charge - Each hauler shall pay a commodity charge of \$11.27 per thousand gallons per load. Load shall be two times the actual capacity of the truck or other transport method of delivering wastewater and leachate. Load will be determined or agreed to by the District.

DELAYED PAYMENT PENALTY

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

RETURN CHECK CHARGE

A service charge equal to the actual bank fee assessed to the sewer utility, up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

(I) Indicates increase