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W VA PUBLIC SERVICE  
COMMISSION  
SUBDIVISION OFFICE

TOWN OF CEREDO, a municipal corporation  
OF

CEREDO, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

WATER

at CEREDO and vicinity, WAYNE COUNTY, WEST VIRGINIA

Filed with THE PUBLIC SERVICE COMMISSION  
of  
WEST VIRGINIA

Issued June 5, 2015

Effective for service rendered on and after May 21, 2015,  
except as otherwise provided herein

Adopted by Town Council  
on April 6, 2015.

Issued by TOWN OF CEREDO, a municipal corporation

By *Robert R. Rodick*

ITS COUNSEL

Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Sewerage Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

(C) **PHASE ONE**  
(C) **[Effective 45 Days From Passage of Ordinance]**

**Schedule I**

(C) **APPLICABILITY**  
Applicable within the entire territory served.

(C) **AVAILABILITY OF SERVICE**  
Available for all classes of water services except fire protection.

(C,I) **RATES** (customers with metered water supply)  
First 3,000 gallons used per month \$9.26 per 1,000 gallons  
Next 22,000 gallons used per month \$8.74 per 1,000 gallons  
All Over 25,000 gallons used per month \$7.00 per 1,000 gallons

(C,I) **MINIMUM CHARGE**  
Each customer shall pay a minimum charge of \$ 27.78 per month  
(Equivalent to 3,000 gallons of water usage)

5/8 inch meter	\$ 27.78 per month
3/4 inch meter	\$ 41.70 per month
1 inch meter	\$ 69.45 per month
1 - 1/4 inch meter	\$ 101.40 per month
1 - 1/2 inch meter	\$ 138.90 per month
2 inch meter	\$ 222.25 per month
3 inch meter	\$ 416.70 per month
4 inch meter	\$ 694.50 per month
6 inch meter	\$ 1,389.00 per month
8 inch meter	\$ 2,222.40 per month
(N) 10 inch meter	\$ 3,111.40 per month

(N) **FLAT-RATE CHARGE** (Customers with non-metered water supply)  
Equivalent to 4,000 gallons of water usage \$ 36.52 per month

- (C) Indicates change in text
- (I) Indicates increase
- (N) Indicates new

**PHASE ONE** (Continued)  
**Schedule I** (Continued)

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is not interest and is to be collected only once for each bill where it is appropriate.

(C) **SERVICE CONNECTION CHARGE**

The following charges are to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$100.00 will be charged to new customers applying for service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the Commission. This pre-construction tap fee will be invalid after the completion of construction adjacent to the applicant's premises that is associated with a certificate proceeding.

(I) A tap fee of \$400.00, or the *actual cost of the connection* (solely determined by the Utility), *whichever is greater*, will be charged to all customers who apply for service outside of a certificate proceedings before the Commission for each new tap to the system.

(N) **RETURNED CHECK CHARGE**

A service charge of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank for any reason.

(N) **SECURITY DEPOSIT**

As of the date of passage, the applicable provision of *WV Code* §8-19-12a(2):

“The municipality or governing body, but only one of them, may collect from all new applicants for service a deposit of \$50 or two-twelfths of the average annual usage of the applicant's specific customer class, whichever is greater, to secure the payment of water service rates, fees and charges in the event they become delinquent as provided in this section. In any case where a deposit is forfeited to pay service rates, fees and charges which were delinquent and the user's service is disconnected or terminated, no reconnection or reinstatement of service may be made by the municipality or governing body until another deposit equal to \$50 or a sum of two-twelfths of the average usage for the applicant's specific customer class, whichever is greater, is remitted to the municipality or governing body.

- (C) Indicates change in text
- (I) Indicates increase
- (N) Indicates new

**PHASE ONE** (Continued)  
**Schedule I** (Continued)

**(N)** **SECURITY DEPOSIT** (Continued)

After twelve months of prompt payment history, the municipality or governing body shall return the deposit to the customer or credit the customer's account with interest at a rate as the Public Service Commission may prescribe: *Provided*, That where the customer is a tenant, the municipality or governing body is not required to return the deposit until the time the tenant discontinues service with the municipality or governing body. Whenever any rates, fees, rentals or charges remain unpaid for a period of twenty days after the same become due and payable, the user of the services and facilities provided is delinquent and the user is liable at law until all rates, fee and charges are fully paid. The municipality or governing body may, under reasonable rules promulgated by the Public Service Commission, shut off and discontinue water services to a delinquent user of water facilities ten days after the water services become delinquent regardless of whether the municipality or governing body utilizes the security deposit to satisfy any delinquent payments: *Provided further*, That nothing contained within the rules of the Public Service Commission shall be deemed to require any agents or employees of the municipality or governing body to accept payment at the customer's premises in lieu of discontinuing service for a delinquent bill."

As of the date of passage, the applicable provision of the PSC Water Rules, Rule 4.2.a.1:

"For a municipal water system only, the deposit shall not be more than either fifty dollars (\$50) or two-twelfths of the average annual usage of the applicant's specific customer class, whichever is greater."

This tariff, in accordance with the above cited statutory language and PSC Water Rules, produces a Security Deposit of \$73.04 (based on 4,000 gpm x 2 months) for residential customers. All other classes of customers will have their required deposit calculated in accordance with the above language in regards to average usage.

**(C,I)** **WATER DISCONNECT/RECONNECT/ADMINISTRATIVE FEES**

Water service will not be restored until all past due water bills have been paid in full and all accrued penalties plus a disconnection charge of \$25.00 have been paid.

- (N)** Indicates new
- (C)** Indicates change in text
- (I)** Indicates increase

**PHASE ONE** (Continued)  
**Schedule I** (Continued)

(C,I) WATER DISCONNECT/RECONNECT/ADMINISTRATIVE FEES (Continued)

There shall be a \$25.00 reconnection charge paid prior to restoration of water service which has been previously disconnected for any reason. In the event that Town staff or agents collect money at the customer's residence in order to stop disconnection, an administrative fee of \$25.00 shall be paid in addition to other charges to prevent disconnection.

Reconnection after hours (Monday – Friday after 4PM and anytime on holidays and weekends) an additional \$25.00 fee shall apply.

(C,I) INCREMENTAL COSTS

An amount not to exceed \$3.50 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical usage. The Utility shall establish a non-discriminatory policy regarding this provision for leak adjustments.

(N) EFT, ACH, CREDIT CARD AND DROP BOX PAYMENTS

A service charge will be imposed on EFT, ACH, Credit Card or Drop Box payments. The amount shall be equal to the actual charges to the Utility from the financial institution for processing payment.

- (C) Indicates change in text
- (I) Indicates increase
- (N) Indicates new

**PHASE ONE** (Continued)  
**Schedule II**

(N)

(N) **AVAILABILITY**

The Town's water service under Schedule II shall be available for private fire protection.

(N) **RATE**

Where connections, hydrants, sprinklers, etc. on private property are maintained by the consumer:

	<u>Per Hydrant</u>
2 inch service line with hydrants, sprinklers, and or hose connections	\$ 5.00 per month
3 inch service line with hydrants, sprinklers, and or hose connections	\$ 6.00 per month
4 inch service line with hydrants, sprinklers, and or hose connections	\$ 9.00 per month
6 inch service line with hydrants, sprinklers, and or hose connections	\$ 20.00 per month
8 inch service line with hydrants, sprinklers, and or hose connections	\$ 36.00 per month
10 inch service line with hydrants, sprinklers, and or hose connections	\$ 56.00 per month
12 inch service line with hydrants, sprinklers, and or hose connections	\$ 84.00 per month

Where connections and hydrants on private property are maintained by the Town:

\$ 25.00 per month

(N) **RETURNED CHECK CHARGE**

A service charge of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank for any reason.

(N) **DELAYED PAYMENT PENALTY**

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

(N) **INCREMENTAL COSTS**

An amount not to exceed \$3.50 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical usage. The Utility shall establish a non-discriminatory policy regarding this provision for leak adjustments.

(N) **EFT, ACH, CREDIT CARD AND DROP BOX PAYMENTS**

A service charge will be imposed on EFT, ACH, Credit Card or Drop Box payments. The amount shall be equal to the actual charges to the Utility from the financial institution for processing payment.

(N) Indicates new

**PHASE TWO**  
**[EFFECTIVE APRIL 1, 2016]**

(C)

Schedule I

APPLICABILITY

Applicable within the entire territory served

AVAILABILITY OF SERVICE

Available for all classes of water services except fire protection.

(I) RATES (customers with metered water supply)

First	3,000 gallons used per month	\$	9.75 per 1,000 gallons
Next	22,000 gallons used per month	\$	8.75 per 1,000 gallons
All Over	25,000 gallons used per month	\$	7.25 per 1,000 gallons

(I) MINIMUM CHARGE

Each customer shall pay a minimum charge of \$ 29.25 per month  
(Equivalent to 3,000 gallons of water usage)

5/8 inch meter	\$	29.25 per month
3/4 inch meter	\$	43.88 per month
1 inch meter	\$	69.90 per month
1 - 1/4 inch meter	\$	106.75 per month
1 - 1/2 inch meter	\$	146.25 per month
2 inch meter	\$	234.00 per month
3 inch meter	\$	438.75 per month
4 inch meter	\$	731.25 per month
6 inch meter	\$	1,462.50 per month
8 inch meter	\$	2,340.00 per month
10 inch meter	\$	3,276.00 per month

(I) FLAT-RATE CHARGE (customers with non-metered water supply)

Equivalent to 4,000 gallons of water usage \$ 38.00 per month

(C) Indicates change in text

(I) Indicates increase



**PHASE TWO** (Continued)  
**Schedule I** (Continued)

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is not interest and is to be collected only once for each bill where it is appropriate.

**SERVICE CONNECTION CHARGE**

The following charges are to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$100.00 will be charged to new customers applying for service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the Commission. This pre-construction tap fee will be invalid after the completion of construction adjacent to the applicant's premises that is associated with a certificate proceeding.

- (I) A tap fee of \$450.00, or the *actual cost of the connection* (solely determined by the Utility), *whichever is greater*, will be charged to all customers who apply for service outside of a certificate proceedings before the Commission for each new tap to the system.

**RETURNED CHECK CHARGE**

A service charge of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank for any reason.

**SECURITY DEPOSIT**

As of the date of passage, the applicable provision of *WV Code* §8-19-12a(2):

“The municipality or governing body, but only one of them, may collect from all new applicants for service a deposit of \$50 or two-twelfths of the average annual usage of the applicant's specific customer class, whichever is greater, to secure the payment of water service rates, fees and charges in the event they become delinquent as provided in this section. In any case where a deposit is forfeited to pay service rates, fees and charges which were delinquent and the user's service is disconnected or terminated, no reconnection or reinstatement of service may be made by the municipality or governing body until another deposit equal to \$50 or a sum of two-twelfths of the average usage for the applicant's specific customer class, whichever is greater, is remitted to the municipality or governing body.

- (I) Indicates increase

**PHASE TWO** (Continued)  
**Schedule I** (Continued)

**SECURITY DEPOSIT** (Continued)

After twelve months of prompt payment history, the municipality or governing body shall return the deposit to the customer or credit the customer's account with interest at a rate as the Public Service Commission may prescribe: *Provided*, That where the customer is a tenant, the municipality or governing body is not required to return the deposit until the time the tenant discontinues service with the municipality or governing body. Whenever any rates, fees, rentals or charges remain unpaid for a period of twenty days after the same become due and payable, the user of the services and facilities provided is delinquent and the user is liable at law until all rates, fee and charges are fully paid. The municipality or governing body may, under reasonable rules promulgated by the Public Service Commission, shut off and discontinue water services to a delinquent user of water facilities ten days after the water services become delinquent regardless of whether the municipality or governing body utilizes the security deposit to satisfy any delinquent payments: *Provided further*, That nothing contained within the rules of the Public Service Commission shall be deemed to require any agents or employees of the municipality or governing body to accept payment at the customer's premises in lieu of discontinuing service for a delinquent bill."

As of the date of passage, the applicable provision of the PSC Water Rules, Rule 4.2.a.1:

"For a municipal water system only, the deposit shall not be more than either fifty dollars (\$50) or two-twelfths of the average annual usage of the applicant's specific customer class, whichever is greater."

- (I) This tariff, in accordance with the above cited statutory language and PSC Water Rules, produces a Security Deposit of \$76.00 (based on 4,000 gpm x 2 months) for residential customers. All other classes of customers will have their required deposit calculated in accordance with the above language in regards to average usage.

**WATER DISCONNECT/RECONNECT/ADMINISTRATIVE FEES**

Water service will not be restored until all past due water bills have been paid in full and all accrued penalties plus a disconnection charge of \$25.00 have been paid.

- (I) Indicates increase

**PHASE TWO** (Continued)  
**Schedule I** (Continued)

**WATER DISCONNECT/RECONNECT/ADMINISTRATIVE FEES** (Continued)

There shall be a \$25.00 reconnection charge paid prior to restoration of water service which has been previously disconnected for any reason. In the event that Town staff or agents collect money at the customer's residence in order to stop disconnection, an administrative fee of \$25.00 shall be paid in addition to other charges to prevent disconnection.

Reconnection after hours (Monday – Friday after 4PM and anytime on holidays and weekends) an additional \$25.00 fee shall apply.

(D) **INCREMENTAL COSTS**

An amount not to exceed \$3.25 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical usage. The Utility shall establish a non-discriminatory policy regarding this provision for leak adjustments.

**EFT, ACH, CREDIT CARD AND DROP BOX PAYMENTS**

A service charge will be imposed on EFT, ACH, Credit Card or Drop Box payments. The amount shall be equal to the actual charges to the Utility from the financial institution for processing payment.

(D) Indicates decrease

**PHASE TWO (Continued)**  
**Schedule II****AVAILABILITY**

The Town's water service under Schedule II shall be available for private fire protection.

**RATE**

Where connections, hydrants, sprinklers, etc. on private property are maintained by the consumer:

	<u>Per Hydrant</u>
2 inch service line with hydrants, sprinklers, and or hose connections	\$ 5.00 per month
3 inch service line with hydrants, sprinklers, and or hose connections	\$ 6.00 per month
4 inch service line with hydrants, sprinklers, and or hose connections	\$ 9.00 per month
6 inch service line with hydrants, sprinklers, and or hose connections	\$ 20.00 per month
8 inch service line with hydrants, sprinklers, and or hose connections	\$ 36.00 per month
10 inch service line with hydrants, sprinklers, and or hose connections	\$ 56.00 per month
12 inch service line with hydrants, sprinklers, and or hose connections	\$ 84.00 per month

Where connections and hydrants on private property are maintained by the Town:

\$ 25.00 per month

**RETURNED CHECK CHARGE**

A service charge of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank for any reason.

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

**(D) INCREMENTAL COSTS**

An amount not to exceed \$3.25 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical usage. The Utility shall establish a non-discriminatory policy regarding this provision for leak adjustments.

**EFT, ACH, CREDIT CARD AND DROP BOX PAYMENTS**

A service charge will be imposed on EFT, ACH, Credit Card or Drop Box payments. The amount shall be equal to the actual charges to the Utility from the financial institution for processing payment.

**(D)** Indicates decrease

**PHASE THREE**  
**[EFFECTIVE APRIL 1, 2017]**

(C)

**Schedule I****APPLICABILITY**

Applicable within the entire territory served

**AVAILABILITY OF SERVICE**

Available for all classes of water services except fire protection.

**RATES** (customers with metered supply)

(I)	First	3,000	gallons used per month	\$	10.50 per 1,000 gallons
(I)	Next	22,000	gallons used per month	\$	10.35 per 1,000 gallons
(N)	Next	72,000	gallons used per month	\$	7.75 per 1,000 gallons
(C,I)	All Over	100,000	gallons used per month	\$	5.50 per 1,000 gallons

**(I) MINIMUM CHARGE**Each customer shall pay a minimum charge of \$ 31.50 per month  
(Equivalent to 3,000 gallons of water usage)

	5/8	inch meter	\$	31.50 per month
	3/4	inch meter	\$	47.25 per month
	1	inch meter	\$	78.75 per month
	1 - 1/4	inch meter	\$	114.98 per month
	1 - 1/2	inch meter	\$	157.50 per month
	2	inch meter	\$	252.00 per month
	3	inch meter	\$	472.50 per month
	4	inch meter	\$	787.50 per month
	6	inch meter	\$	1,575.00 per month
	8	inch meter	\$	2,520.00 per month
	10	inch meter	\$	3,528.00 per month

**(I) FLAT-RATE CHARGE** (customers with non-metered water supply)

Equivalent to 4,000 gallons of water usage \$ 41.85 per month

(C) Indicates change in text

(I) Indicates increase

(N) Indicates new

**PHASE THREE** (Continued)  
**Schedule I** (Continued)

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is not interest and is to be collected only once for each bill where it is appropriate.

**SERVICE CONNECTION CHARGE**

The following charges are to be made whenever the utility installs a new tap to serve an applicant.

A tap fee of \$100.00 will be charged to new customers applying for service before construction is completed adjacent to the customer's premises in connection with a certificate proceeding before the Commission. This pre-construction tap fee will be invalid after the completion of construction adjacent to the applicant's premises that is associated with a certificate proceeding.

- (I) A tap fee of \$500.00, or the *actual cost of the connection* (solely determined by the Utility), *whichever is greater*, will be charged to all customers who apply for service outside of a certificate proceedings before the Commission for each new tap to the system.

**RETURNED CHECK CHARGE**

A service charge of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank for any reason.

**SECURITY DEPOSIT**

As of the date of passage, the applicable provision of *WV Code* §8-19-12a(2):

“The municipality or governing body, but only one of them, may collect from all new applicants for service a deposit of \$50 or two-twelfths of the average annual usage of the applicant's specific customer class, whichever is greater, to secure the payment of water service rates, fees and charges in the event they become delinquent as provided in this section. In any case where a deposit is forfeited to pay service rates, fees and charges which were delinquent and the user's service is disconnected or terminated, no reconnection or reinstatement of service may be made by the municipality or governing body until another deposit equal to \$50 or a sum of two-twelfths of the average usage for the applicant's specific customer class, whichever is greater, is remitted to the municipality or governing body.

- (I) Indicates increase

**PHASE THREE** (Continued)  
**Schedule I** (Continued)

**SECURITY DEPOSIT** (Continued)

After twelve months of prompt payment history, the municipality or governing body shall return the deposit to the customer or credit the customer's account with interest at a rate as the Public Service Commission may prescribe: *Provided*, That where the customer is a tenant, the municipality or governing body is not required to return the deposit until the time the tenant discontinues service with the municipality or governing body. Whenever any rates, fees, rentals or charges remain unpaid for a period of twenty days after the same become due and payable, the user of the services and facilities provided is delinquent and the user is liable at law until all rates, fee and charges are fully paid. The municipality or governing body may, under reasonable rules promulgated by the Public Service Commission, shut off and discontinue water services to a delinquent user of water facilities ten days after the water services become delinquent regardless of whether the municipality or governing body utilizes the security deposit to satisfy any delinquent payments: *Provided further*, That nothing contained within the rules of the Public Service Commission shall be deemed to require any agents or employees of the municipality or governing body to accept payment at the customer's premises in lieu of discontinuing service for a delinquent bill."

As of the date of passage, the applicable provision of the PSC Water Rules, Rule 4.2.a.1:

"For a municipal water system only, the deposit shall not be more than either fifty dollars (\$50) or two-twelfths of the average annual usage of the applicant's specific customer class, whichever is greater."

- (I) This tariff, in accordance with the above cited statutory language and PSC Water Rules, produces a Security Deposit of \$83.70 (based on 4,000 gpm x 2 months) for residential customers. All other classes of customers will have their required deposit calculated in accordance with the above language in regards to average usage.

**WATER DISCONNECT/RECONNECT/ADMINISTRATIVE FEES**

Water service will not be restored until all past due water bills have been paid in full and all accrued penalties plus a disconnection charge of \$25.00 have been paid.

- (I) Indicates increase

**PHASE THREE** (Continued)  
**Schedule I** (Continued)

**WATER DISCONNECT/RECONNECT/ADMINISTRATIVE FEES** (Continued)

There shall be a \$25.00 reconnection charge paid prior to restoration of water service which has been previously disconnected for any reason. In the event that Town staff or agents collect money at the customer's residence in order to stop disconnection, an administrative fee of \$25.00 shall be paid in addition to other charges to prevent disconnection.

Reconnection after hours (Monday – Friday after 4PM and anytime on holidays and weekends) an additional \$25.00 fee shall apply.

(D) **INCREMENTAL COSTS**

An amount not to exceed \$2.75 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical usage. The Utility shall establish a non-discriminatory policy regarding this provision for leak adjustments.

**EFT, ACH, CREDIT CARD AND DROP BOX PAYMENTS**

A service charge will be imposed on EFT, ACH, Credit Card or Drop Box payments. The amount shall be equal to the actual charges to the Utility from the financial institution for processing payment.

(D) Indicates decrease



**PHASE THREE** (Continued)  
**Schedule II****AVAILABILITY**

The Town's water service under Schedule II shall be available for private fire protection.

**RATE**

Where connections, hydrants, sprinklers, etc. on private property are maintained by the consumer:

		<u>Per Hydrant</u>
(I)	2 inch service line with hydrants, sprinklers, and or hose connections	\$ 6.00 per month
(I)	3 inch service line with hydrants, sprinklers, and or hose connections	\$ 8.00 per month
(I)	4 inch service line with hydrants, sprinklers, and or hose connections	\$ 10.00 per month
	6 inch service line with hydrants, sprinklers, and or hose connections	\$ 20.00 per month
	8 inch service line with hydrants, sprinklers, and or hose connections	\$ 36.00 per month
(I)	10 inch service line with hydrants, sprinklers, and or hose connections	\$ 60.00 per month
(I)	12 inch service line with hydrants, sprinklers, and or hose connections	\$ 90.00 per month

Where connections and hydrants on private property are maintained by the Town:

\$ 25.00 per month

**RETURNED CHECK CHARGE**

A service charge of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank for any reason.

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

**(I) INCREMENTAL COSTS**

An amount not to exceed \$3.75 per 1,000 gallons is to be used when a bill reflects unusual consumption which can be attributed to eligible leakage on the customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical usage. The Utility shall establish a non-discriminatory policy regarding this provision for leak adjustments.

**EFT, ACH, CREDIT CARD AND DROP BOX PAYMENTS**

A service charge will be imposed on EFT, ACH, Credit Card or Drop Box payments. The amount shall be equal to the actual charges to the Utility from the financial institution for processing payment.

**(I)** Indicates increase