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CORPORATION OF SHEPHERDSTOWN, a municipal corporation

OF

SHEPHERDSTOWN, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

**WATER**

Shepherdstown and its environs, Jefferson County, West Virginia

Filed with THE PUBLIC SERVICE COMMISSION

of

WEST VIRGINIA

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Issued September 14, 2016  
Corrected October 17, 2016

Effective for service rendered on and after July 29, 2016,  
except as otherwise provided herein

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Adopted by Corporation Council  
on June 14, 2016.

Issued by CORPORATION OF SHEPHERDSTOWN, a municipal corporation

By

*Arthur J. Alexander III*

*Mayor*

Title

RULES AND REGULATIONS

- I. Rules and Regulations for the Government of Water Utilities, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.
  
- II. Services may be discontinued or disconnected:
  - (a) For non-payment of account when due;
  - (b) For the use of water for any other purpose than that described in this application;
  - (c) For misrepresentation in application as to property;
  - (d) For waste of water;
  - (e) For molestation, damaging, changing, tempering with, or in any manner improperly using any service pipe, meter, curb stop, or seal or other appliance of the Water Department.

AVAILABILITY OF SERVICE

Available for general domestic, commercial and industrial services.

(I) RATE

First	2,300 gallons used per month	\$15.64 per 1,000 gallons
Next	7,700 gallons used per month	\$13.45 per 1,000 gallons
All Over	10,000 gallons used per month	\$11.13 per 1,000 gallons

(I) MINIMUM CHARGE - MONTHLY BILLING

5/8 inch meter or less	\$ 35.97 per month
3/4 inch meter	\$ 54.02 per month
1 inch meter	\$ 90.00 per month
1 - 1/4 inch meter	\$ 131.37 per month
1 - 1/2 inch meter	\$ 179.99 per month
2 inch meter	\$ 287.98 per month
3 inch meter	\$ 539.98 per month
4 inch meter	\$ 899.95 per month
6 inch meter	\$1,776.73 per month

SURCHARGE

The above rates and minimum monthly charges for customers within the corporate limits of Shepherdstown are subject to an additional charge of 4.3478 percent, based upon a local tax of 4 percent computed as follows:

$$\frac{\text{LOCAL TAX RATE}}{1 - (\text{LOCAL TAX RATE} + \text{STATE BUSINESS AND OCCUPATION TAX})}$$

DELAYED PAYMENT PENALTY

The above schedule is net. On all current usage billings not paid in full within twenty (20) days of the billing date, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is only to be collected once for each bill where it is appropriate.

Available for public fire protection service.

RATE

Twenty-five dollars (\$25.00) per fire hydrant, per year –  
Payable in equal monthly installments

(I) Indicates increase

CONNECTION CHARGE

The fee for new residential water connections will be a \$500.00 hook-up fee and a \$2,400.00 Capacity Capital Cost Fee for a total of \$2,900.00 per new residential water connection; the fee for new commercial water connections will be a \$500.00 hook-up fee and a Capacity Capital Cost Fee to be determined by multiplying the residential usage equivalent prescribed by this ordinance by the sum of \$2,400.00.

CONNECTION CHARGE

The hookup fee for connections requiring a tap greater than 5/8-inch will have a surcharge added to the standard \$500.00 hookup fee as follows:

3/4 inch meter	Standard \$500.00 fee, plus \$	23.73
1 inch meter	Standard \$500.00 fee, plus \$	202.94
1 - 1/2 inch meter	Standard \$500.00 fee, plus \$	577.49
2 inch meter	Standard \$500.00 fee, plus \$	1,338.46
3 inch meter	Standard \$500.00 fee, plus contractor's fee for making tap	
4 inch meter	Standard \$500.00 fee, plus contractor's fee for making tap	
6 inch meter	Standard \$500.00 fee, plus contractor's fee for making tap	

WATER RECONNECTION FEE

\$25.00

RETURNED CHECK CHARGE

Whenever a check is returned for insufficient funds, a service charge of actual cost to the utility (not to exceed \$15.00) shall be charged.

SECURITY DEPOSITS

A refundable security deposit of 1/12 the annual estimated charge shall be required prior to service being connected or reconnected. Said deposit will be refunded with interest as stated in the Rules after twelve (12) consecutive months of on time payments.

LEAK ADJUSTMENT INCREMENT

An incremental charge of \$0.75 per M gallons shall be charged for all water billed in excess of the customer's historic usage.

CAPACITY CAPITAL COST FEE

<u>Unit</u>	<u>Residential Equivalent Gallons/Day</u>	<u>Usage Equivalent</u>	<u>Cost/Usage Equivalent 1 EDU = 's \$2,400</u>
<b>Industry</b>			
General Industry	15/person/shift	0.1/person/shift	\$ 240
Warehouse	15/employee	0.1/employee	\$ 240
<b>Institution</b>			
Hospital	250/bed	1.67/bed	\$4,008
Nursing Homes	150/bed	1/bed	\$2,400
Others	75/person	0.5/person	\$1,200
Churches with kitchens	8/member	0.05/member	\$ 120
Churches without kitchens	2/member	0.013/member	\$ 31
<b>Residence</b>			
Single family detached	150/unit	1.0/unit	\$2,400
Single family attached	150/unit	1.0/unit	\$2,400
Apartments	150/unit	1.0/unit	\$2,400
Mobile Home	150/unit	1.0/unit	\$2,400
Condominium	150/unit	1.0/unit	\$2,400
Bed and Breakfast	150/unit	1.0/unit	\$2,400
<b>School</b>			
Day, no cafeteria	15/pupil	0.1/pupil	\$ 240
Day with cafeteria	18/pupil	0.12/pupil	\$ 288
Day with cafeteria/showers	20/pupil	0.133/pupil	\$ 319
Boarding	75/pupil	0.5/pupil	\$1,200
Dormitory	75/student space	0.5/pupil	\$1,200

CAPACITY CAPITAL COST FEE (Continued)

<u>Unit</u>	<u>Residential Equivalent Gallons/Day</u>	<u>Usage Equivalent</u>	<u>Cost/Usage Equivalent 1 EDU = 's \$2,400</u>
<b>Commercial</b>			
Service Station	500/set of pumps	3.33/set of pumps	\$7,992
Shopping Center	16/100 sf of sales	0.12/100 sf of sales	\$ 288
Swimming Pool	10/swimmer design	0.067/swimmer design	\$ 160
Theatre	3/seat	0.02/seat	\$ 48
Fast Food Restaurant	35/seat	0.23/seat	\$ 552
Bowling Alley	200/alley	1.33/alley	\$3,192
Food Service	32/seat	0.213/seat	\$ 511
Laundry Self Service	250/washer	1.67/washer	\$4,008
Bar & Cocktail Lounge	2/seat	0.013/seat	\$ 31
Tavern-no meals	2/seat	0.013/seat	\$ 31
Retail Stores	400/restrom	2.67/restroom	\$6,408
Hotel/Motel	120/room	0.8/room	\$1,920

## Example Calculation:

A service station with 6 sets of pumps would pay \$7,992 per set of pumps of \$47,952 total. A set of pumps is one grouping on one side of a gas service island intended to serve 1 vehicle.