

**E911
INFORMATION**

**RITCHIE
COUNTY
COMMISSION**



The County Commission of Ritchie County

RITCHIE COUNTY COURT HOUSE

115 E. MAIN STREET, ROOM 201

Harrisville, West Virginia 26362

PHONE (304) 643-2164

FAX (304) 643-2906

MEMBERS:

SAMUEL C. ROGERS
STEPHEN C. WORDEN
FLOYD M. HODGE, SR.

SUSAN J. SCOTT
CLERK

December 14th, 2006

Public Service Commission
Of West Virginia
P.O. Box 812
201 Brooks Street
Charleston, WV 25323

RECEIVED
DEC 18 2006
TELECOMMUNICATIONS
SECTION - PSC

RE: EFFECTIVE DATE OF REVISED E-911 ORDINANCE,
RITCHIE COUNTY, WEST VIRGINIA

Gentlemen:

Please be advised that at their meeting on December 13th, 2006, the County Commission of Ritchie County, set the effective date of the Revised E-911 Ordinance, adopted on November 9th, 2006, as **May 1st, 2007**.

Therefore, effective May 1st, 2007, the fee per local exchange service line or line equivalent, except for tel-assistance lines, has been reduced from \$2.45 per month to \$2.00 per month.

If you have any questions concerning this matter, please contact me at (304) 643-2164, extension 226.

Sincerely,

Susan J. Scott
County Clerk

RECEIVED

DEC 18 2006

TELECOMMUNICATIONS
SECTION - PSC

October 23, 2006

ENHANCED 9-1-1 COUNTY ORDINANCE

AN ORDINANCE OF DODDRIDGE COUNTY PROVIDING FOR A PROPOSAL FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM, FOR THE HOLDING OF A PUBLIC MEETING ON SUCH PROPOSAL, AND FOR PLACEMENT OF AN ADVERTISEMENT NOTIFYING THE PUBLIC OF SUCH MEETING AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED.

WHEREAS, section three-cc, article one, chapter seven {7-1-3-cc} of the West Virginia Code grants the authority to county commissions to establish an enhanced emergency telephone system and impose a fee for the capital installation and maintenance costs thereof;

WHEREAS, article six, chapter twenty-four {24-6-1 et sec} of the West Virginia Code requires the preparation of a proposal, the holding of a public meeting and the timely placement of an advertisement concerning such proposal and meeting before a final plan for the implementation of such an enhanced emergency telephone system may be adopted;

NOW THEREFORE, BE IT ORDAINED BY THE COUNTY COMMISSION OF DODDRIDGE COUNTY, WEST VIRGINIA, PURSUANT, TO AND IN ACCORDANCE WITH SECTION THREE-CC, ARTICLE ONE, CHAPTER SEVEN {7-1-3-CC} AND ARTICLE SIX, CHAPTER TWENTY-FOUR {24-6-1 et sec} OF THE WEST VIRGINIA CODE, THE FOLLOWING:

THAT A COPY OF THE PROPOSAL ATTACHED HERETO BE MAILED TO THE TELEPHONE COMPANIES PROVIDING LOCAL EXCHANGE SERVICE WITHIN THE COUNTY AND TO LOCAL EMERGENCY SERVICE PROVIDERS.

THAT A COPY OF THE PROPOSAL ATTACHED HERETO BE MADE AVAILABLE FOR EXAMINATION BY THE PUBLIC AT THE DODDRIDGE COUNTY COURTHOUSE;

THAT A PUBLIC MEETING BE SCHEDULED TO BE HELD AT THE DODDRIDGE COUNTY COURTHOUSE ON *October 23, 2006*, IN ORDER TO RECEIVE COMMENTS FROM OTHER PUBLIC OFFICIALS AND INTERESTED PERSONS;

THAT AT LEAST THIRTY (30) DAYS, BUT NOT MORE THAN SIXTY (60) DAYS, BEFORE SUCH MEETING, AN ADVERTISEMENT BE PLACED BY THE DODDRIDGE COUNTY COMMISSION IN THE WEST UNION HERALD RECORD NEWSPAPER OF GENERAL CIRCULATION IN DODDRIDGE COUNTY, NOTIFYING THE PUBLIC OF THE DATE, TIME, PLACE AND PURPOSE OF SUCH MEETING AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED.

PLAN FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM
FOR DODDRIDGE AND RITCHIE COUNTIES, WEST VIRGINIA

SECTION 1 - DEFINITIONS

As used in this plan, unless the context clearly requires a different meaning:

(a) "Answering point" means a facility to which enhanced emergency telephone system calls for a county are initially routed for response, and where county personnel respond to specific requests for emergency service directly dispatching the appropriate emergency service provider, relaying a message to the appropriate provider or transferring the call to the appropriate provider.

(b) "Emergency service provider" means any emergency services organization or public safety unit.

(c) "Enhanced emergency telephone system" means a telephone system which automatically connects the person dialing the primary emergency number to the county answering point and in which the telephone network system automatically provides the personnel receiving the call, immediately on answering the call, information on the location and the telephone number from which the call is being made, and upon direction from the personnel receiving the call routes or dispatches such call by telephone, radio or any other appropriate means of communication to emergency service providers that serve the location from which the call is made.

(d) "Local exchange service line" means the same as defined in the contracts attached to this final plan as Appendix A and Appendix B.

(e) "Telephone Company" means a public utility which is engaged in the providing of telephone service.

SECTION 2 - TERRITORY INCLUDED IN SYSTEM

(a) All territory in Ritchie County, including every municipal corporation in Ritchie County, which is served by telephone company central office equipment that will permit an enhanced emergency telephone system to be established, is to be included in the system. Also, since the system will be a multi-county system, the territory shall include Doddridge County.

(b) The municipal corporations included in the system shall include, but not necessarily be limited to, the following: Harrisville, Pennsboro, Ellenboro, Cairo, Pullman, Auburn, and West Union.

SECTION 3 - COUNTY ANSWERING POINT

(a) System answering point shall be operated constantly and shall provide full service, including access for the hearing impaired, 24-hours per day.

(b) There will be one system answering point. The proposed location of such answering point shall be as follows:

#3 Lois Lane, Greenwood, WV 26415

(c) All of Doddridge and Ritchie Counties will be serviced by this location.

(d) The answering point will be required to respond to calls as follows: by directly dispatching an Emergency Service Provider, if such is required.

(e) The system answering point shall be connected to each telephone company's telephone network as follows: By dedicated automatic number identification trunks.

SECTION 4 - EMERGENCY SERVICE PROVIDERS; RESOLUTION OF DISPUTES; HANDLING OF MISDIRECTED CALLS; PUBLICLY ACCESSIBLE TELEPHONE NUMBERS; NON-PROFIT GOVERNING BOARD; ENHANCED 9-1-1 COMMUNICATIONS ADVISORY BOARD

(a) Every emergency service provider that provides emergency service within the territory of the counties will be required to participate in the enhanced emergency telephone system.

(b) The emergency service providers referred to in subsection (a), above, shall, at a minimum, be the following: West Virginia State Police, Doddridge County Sheriff, Ritchie County Sheriff, West Union VFD, Smithburg VFD, Greenwood VFD, Harrisville VFD, Pennsboro VFD, Smithville VFD, Ellenboro VFD, Ritchie County Ambulance Authority, Inc., Town of West Union Municipal Police, Town of Harrisville Municipal Police, and the City of Pennsboro Municipal Police.

(c) In the event of a dispute between any one or more of the two (2) counties and one or more emergency service providers, such dispute, upon application to the Public Service Commission of West Virginia by any party to the dispute, may be resolved by order of the Public Service Commission of West Virginia.

(d) Misdirected calls will be handled as follows: If a 9-1-1 operator mistakenly calls out the wrong emergency service provider and either the 9-1-1 operator or the mistakenly dispatched emergency service provider realizes the error, the correct emergency provider will immediately be notified. When the proper emergency service provider arrives where assistance is needed, the improperly dispatched emergency provider shall be permitted to disengage their response and return to their home base.

(e) Each emergency service provider participating in the enhanced emergency telephone system shall maintain a publicly accessible 7-digit telephone number, which shall be appropriately listed in appropriate telephone directories, in addition to any telephone numbers provided in the emergency telephone system.

(f) Governing Board

(1) The system shall be governed by a non-profit board whose membership shall consist of four (4) members comprising two (2) Commissioners from each of the following counties: Ritchie County and Doddridge County

(2) Each County Commission shall appoint its respective board members. Such members shall serve terms consistent with the wishes of the appointing County Commission. Matters of system governance shall be decided by vote of the board members in a manner agreed upon by at least two-thirds (2/3) of the board members.

(g) The hereinafter-named persons shall constitute the membership of the Enhanced 9-1-1 Communications Advisory Board.

One member from each Sheriff's Department of Doddridge and Ritchie Counties (Two (2) total), one member from the County Commission of Doddridge and Ritchie (total two (2)), one member from each county board of Doddridge and Ritchie County Ambulance Authority, Inc. (total two (2)), one member from each Town or City with a municipal police force within Doddridge and Ritchie, one member from each county's Office of Emergency Services Board (total two (2)).

The initial terms of the following memberships shall be one (1) year:

Doddridge: Sheriff's Department and Fire Department

Ritchie: Ritchie County Ambulance Authority, Inc., Town of Harrisville and County Offices of Emergency Services

The initial terms of the following memberships shall be two (2) years:

Doddridge: Commissioner and Town of West Union

Ritchie: Sheriff's Department and Fire Department

The Director of the Enhanced 9-1-1 system shall serve as a member of the Advisory Board at all times.

Except as noted above for the initial terms of certain memberships and for the 9-1-1 Director, all Advisory Board members shall be appointed by the County Commission to serve for three (3) year terms or for the balance of the terms of memberships vacated in mid-term. The initial terms of all Advisory Board members shall begin on December 1, 1999.

SECTION 5 - PROJECTION OF COSTS FISCAL YEAR 2006/2007

Payroll-Net of Deductions	195,000.00
Equipment Purchases	48,500.00
Office Expenses	2,900.00
Travel Expenses	6,000.00
Telephone/Communication	35,000.00
Fuel	3,000.00
Accounting	7,500.00
Rent	3,600.00
Payroll Taxes-W/H & Co	82,200.00
Employee Insurance	52,500.00
Employee Retirement-W/H & Co	36,000.00
Advertising	1,500.00
Uniforms	2,000.00
Utilities	4,800.00
Vehicle Expenses	21,000.00
Dues, License, Etc.	500.00
Insurance-Liability, Etc.	15,500.00
Repairs/Maintenance	4,000.00
Meetings, Conferences, Training Etc.	10,000.00
Miscellaneous Expenses	300.00
Total Proposed Budget	<u>531,800.00</u>

This budget is approximately 70% of the projected income for the fiscal year, providing for a possible \$223,000.00 to be applied to savings for future use.

SECTION 6 - IMPOSITION OF FEE; ADOPTION OF BILLING CONTRACT; ESTABLISHMENT OF SEPARATE ENHANCED 9-1-1 FUND; PAYMENT OF COSTS NOT RECOVERED THROUGH FEE

(a) The imposition, pursuant to section three-cc, article one, chapter seven {7-I-3-cc} of the West Virginia Code, of a fee of \$2.00 per month per local exchange service line or line equivalent, except for tel-assistance lines, is proposed to finance Doddridge County's portion of the allowed projected costs of the enhanced emergency telephone system.

(b) The County Commission of Doddridge County adopts and ratifies the contracts attached hereto as Appendix A and Appendix B, for the billing of the enhanced emergency telephone system fee by Armstrong Telephone Company - Northern Division, and Verizon

(c) All fees remitted under the contract(s) referred to in subsection (b), above, are proposed to be deposited in a separate "Enhanced 9-1-1 Fund." Such funds shall be used to pay Doddridge County's portion of costs which are allowed pursuant to applicable state law, to be paid by Enhanced 9-1-1 fee revenues.

(d) The costs associated with operating and maintaining the system answering points shall be paid for as follows: Will be divided between Doddridge and Ritchie County Commission with money collected

from land line fees.

SECTION 7 - TELEPHONE COMPANIES

(a) Upon the adoption of this plan, the terms and conditions of the telecommunications services and facilities provided by the telephone companies will be governed by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia, the rules, regulations and orders of the Public Service Commission of West Virginia and the laws of the State of West Virginia.

(b) The telephone companies that will provide the services and facilities identified in subsection (a) are as follows: Armstrong Telephone Company - Northern Division and Verizon

SECTION 8 - TARIFFS, RULES AND REGULATIONS AND LAWS

The Doddridge County Ordinance for the multi-county enhanced emergency telephone system will be supplemented and superseded by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia, the rules, regulations and orders of the Public Service Commission of West Virginia, and the laws of the State of West Virginia. Such tariffs, rules, regulations, orders and laws will be deemed incorporated in the final plan as if fully set out therein.

SECTION 9 - FILING OF PLAN WITH THE PUBLIC SERVICE COMMISSION

Upon completion and adoption of the Doddridge County ordinance regarding the multi-county enhanced emergency telephone system, the Doddridge County Commission will send a signed copy of such plan to the Public Service Commission of West Virginia.

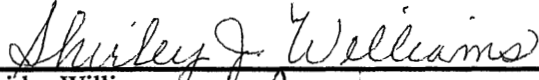
DODDRIDGE COUNTY COMMISSION

October 23, 2006

Commissioners:



Clinton Means



Shirley Williams



Angela Pratt

