

**E911
INFORMATION**

**PLEASANTS
COUNTY
COMMISSION**



JOE RECKARD
(304) 684-9450

MARK E. BAILEY
(304) 684-3297

JIM COTTRILL
(304) 684-2660

COUNTY COMMISSION
PLEASANTS COUNTY
St. Marys, West Virginia 26170

SHIRLEY ROBY
County Clerk
(304) 684-3542

RECEIVED
MAY 21 2001

TELECOMMUNICATIONS
SECTION - PSC

AMENDED

ENHANCED 911 ORDINANCE
FOR PLEASANTS COUNTY, WEST VIRGINIA

AN ORDINANCE PROVIDING FOR THE PROPOSAL OF AN ENHANCED EMERGENCY TELEPHONE SYSTEM FOR PLEASANTS COUNTY, WEST VIRGINIA, FOR THE HOLDING OF A PUBLIC MEETING ON SUCH PROPOSAL, FOR THE PLACEMENT OF AN ADVERTISEMENT NOTIFYING THE PUBLIC OF SUCH MEETING AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED.

WHEREAS, Section 3-cc, Article 1, Chapter 7 (7-1-3-cc) of the Code of West Virginia, 1931, as amended, grants the authority to County Commissioners to establish an Enhanced Emergency Telephone System and impose a fee for the capital, installation and maintenance cost thereof;

WHEREAS, Article 6, Chapter 24 (24-6-1 et al) of the Code of West Virginia, 1931, as amended, requires the preparation of a proposal, the advertisement concerning such proposal and meeting before a final plan for the implementation of such an Enhanced Emergency Telephone System may be adopted;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNTY COMMISSION OF PLEASANTS COUNTY, WEST VIRGINIA, PURSUANT TO, AND IN ACCORDANCE WITH, SECTION 3-cc, ARTICLE 1, CHAPTER 7 (7-1-3cc) AND ARTICLE 6, CHAPTER 24 (24-6-1 et al) OF THE CODE OF WEST VIRGINIA, 1931, AS AMENDED, THE FOLLOWING;

THAT A COPY OF THE PROPOSAL ATTACHED HERETO BE MAILED TO THE TELEPHONE COMPANY PROVIDING LOCAL EXCHANGE SERVICE WITHIN THE COUNTY AND TO LOCAL EMERGENCY SERVICE PROVIDERS, AND THAT THE PLEASANTS COUNTY COMMISSION SEEK THE ADVISE OF

SUCH COMPANIES AND SUCH PROVIDERS IN DEVELOPING A FINAL PLAN FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM;

THAT A COPY OF THE PROPOSAL ATTACHED HERETO BE MADE AVAILABLE FOR EXAMINATION BY THE PUBLIC AT THE PLEASANTS COUNTY LIBRARY AND THE PLEASANTS COUNTY COURTHOUSE;

THAT A PUBLIC MEETING BE SCHEDULED TO BE HELD AT THE PLEASANTS COUNTY COURTHOUSE, 301 COURT LANE, ROOM 101 ON WEDNESDAY, MAY 16, 2001, AT 9:00AM IN ORDER TO RECEIVE COMMENTS FROM OTHER PUBLIC OFFICIALS AND INTERESTED PERSONS;

THAT AT LEAST THIRTY (30) DAYS, BUT NOT MORE THAN SIXTY (60) DAYS BEFORE SUCH MEETING, AN ADVERTISEMENT BE PLACED BY SHIRLEY ROBY, PLEASANTS COUNTY CLERK, IN THE ST. MARYS ORACLE, NOTIFYING THE PUBLIC OF THE DATE, TIME, PLACE AND PURPOSE OF SUCH MEETING, AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED.

PLAN FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM FOR PLEASANTS COUNTY, WEST VIRGINIA

SECTION 1. – DEFINITIONS:

As used in this Plan, unless the context clearly requires a different meaning:

- (a) Public Safety Answering Point “(PSAP)” means a facility to which Enhanced Emergency Telephone System calls for a county are initially routed for response, and where county personnel respond to specific requests for emergency service by directly dispatching the appropriate emergency service provider, relaying a message to the appropriate provider to transfer the call to the appropriate provider.
- (b) “County Commission” means the County Commission of Pleasants County, West Virginia.
- (c) “County” means Pleasants County, West Virginia.
- (d) “Emergency Service Provider” means any emergency services organization or public safety unit.
- (e) “Enhanced Emergency Telephone System” means a telephone system which automatically connects the person dialing the primary emergency number, 9-1-1, to the County Answering Point and in which the telephone network system automatically provides to personnel receiving the call, immediately on answering the call, information on the location and the telephone number from which the call

is being made, and upon direction of the personnel receiving the call routes or dispatches such call by telephone, radio or any other appropriate means of communications to emergency service providers that serve the location from which the call is made.

- (f) "Local Exchange Service Line" means the same as defined in the proposed contracts attached to this final plan as "Appendix A-Citizens Telecommunications".
- (g) "Telephone Company" means a public utility, which is engaged in the provision of telephone service.

SECTION 2 – TERRITORY INCLUDED IN SYSTEM

- (a) All territory in Pleasants County including every municipal corporation in the county, or which is served by telephone company central office equipment that will permit an enhanced emergency telephone system to be established, is to be included in the system.
- (b) The municipal corporations included in the system shall include, but not necessarily be limited to the following:

City of St. Marys
City of Belmont

SECTION 3 – COUNTY ANSWERING POINT

- (a) The County Answering Point shall be operated constantly and shall provide full service, including access for hearing impaired, 24 hours per day.
- (b) There will be one County Answering Point. The location of such answering point shall be, but not necessarily be limited to, the following:

Citizens Communications' Central Office
Clay & Barron Streets
St. Marys, West Virginia 26170

- (c) All of Pleasants County will be served by the Answering Point.

- (d) The Answering Point will be required to respond to calls as follows:

Pleasants County Sheriff's Department	Direct Dispatch
St.Marys Volunteer Fire Department	Direct Dispatch
Pleasants County Emergency Rescue Squad, Inc. (EMS)	Direct Dispatch
St.Marys Police Department	Direct Dispatch
Belmont Volunteer Fire Department	Direct Dispatch
Pleasants County Office of Emergency Services	Direct Dispatch
WV State Police-St.Marys/Parkersburg Detachment	Direct Dispatch
Department of Natural Resources	Direct Dispatch

- (e) The County Answering Point shall be connected to the Citizens Communications network by dedicated automatic number identification trunks.

SECTION 4 – EMERGENCY SERVICE PROVIDERS; HANDLING OF MISDIRECTED CALLS; PUBLICLY ACCESSIBLE TELEPHONE NUMBERS; ENHANCED 911 COMMUNICATIONS ADVISORY BOARD.

- (a) Each Emergency Service Provider that provides emergency services in the territory of Pleasants County is included in the Enhanced Emergency Telephone System.
- (b) The Emergency Service Providers referred to in subsection (a) above, shall be the following:

Pleasants County Sheriff's Department
St.Marys Volunteer Fire Department
Pleasants County Emergency Rescue Squad, Inc.
St.Marys Police Department
Belmont Volunteer Fire Department
Pleasants County Office of Emergency Services
West Virginia State Police-St.Marys/Parkersburg Detachment
Department of Natural Resources

- (c) If, at any time, a call is incorrectly dispatched to an Emergency Service Provider, the Provider receiving the call shall either radio the correct Provider or advise the PSAP to dispatch the correct Provider.
- (d) Each Emergency Service Provider participating in the Enhanced Emergency Telephone System shall maintain a publicly accessible 7-digit telephone number,

which shall be appropriately listed in appropriate telephone directories, in addition to any telephone numbers provided in the system.

- (e) Below is listed the membership of the Pleasants County Enhanced 911 Communications Board.

Pleasants County Commission	1 Vote
City of St.Marys	1 Vote
Pleasants County Sheriff's Department	1 Vote
Pleasants County Emergency Ambulance Authority	1 Vote
St.Marys Volunteer Fire Department	1 Vote
Belmont Volunteer Fire Department	1 Vote
St.Marys Police Department	1 Vote
West Virginia State Police	1 Vote
Pleasants County Office of Emergency Services	1 Vote
Pleasants County E911 Director	1 Vote
Pleasants County E911 Associate Director - Ex-Officio	1 Vote

The initial terms of the following memberships shall be one (1) year:

Pleasants County EMS
Belmont Volunteer Fire Department
St.Marys Volunteer Fire Department

The initial terms of the following memberships shall be two (2) years:

City of St.Marys
St.Marys Police Department
County Commission

The initial terms of the following memberships shall be three (3) years:

Pleasants County Sheriff's Department
West Virginia State Police

The Director and Associate Director of Pleasants County E911 and the Pleasants County Office of Emergency Services shall serve as members of the Board at all time. In such case as the Director of OES and the 911 Director is one in the same, the OES Director will appoint a representative to the Board.

Except as noted above, for the initial terms of certain memberships and for the E911 Director, all Board Members shall be appointed by the Pleasants County Commission to serve for three year terms or for the balance of the terms of memberships vacated in mid-term. The initial terms of all Board Members shall begin on May 16, 2001.

SECTION 5 – PROJECTION OF COSTS

- (a) The initial capital and installation of costs of the Enhanced Emergency Telephone System are projected to be as follows:

PROJECTED ONE TIME START UP COST OF E911

TRUNK LINES (Citizens Communications)	\$10,800.00
EQUIPMENT (Software & Hardware)	\$100,000.00
COMMUNICATIONS (Radios, tower & frequency upgrades)	\$ 6,000.00
TRAINING	\$ 3,000.00
MAPPING & ADDRESSING	\$40,000.00
FURNISHINGS	\$ 3,000.00
UNIFORMS	\$ 2,000.00

All such costs not allowable under Fee will be covered by contributions from local government bodies. As described further in Section 6(d).

- (b) The annual costs of the first five years are projected to be as follows:

SALARIES	\$110,466.00
EQUIPMENT (and repair)	\$ 6,000.00
CITIZENS CONTRACT	\$ 4,580.00

TRAINING/EDUCATION	\$ 2,000.00
CONTRACT SERVICES (Software/Hardware)	\$ 5,000.00
SYSTEM UPGRADES	\$12,850.00
TRAVEL	\$ 1,000.00
SUPPLIES/MATERIALS	\$ 2,500.00
POSTAGE	\$ 225.00
DUES/SUBSCRIPTIONS	\$ 300.00
PRINTING	\$ 500.00
MISC.	\$ 500.00
UTILITIES	\$ 7,000.00
AUDIT/BOOKS	\$ 1,000.00
UNIFORMS	\$ 2,000.00

All costs not allowable under Fee will be covered by contributions from local government bodies. As described further in Section 6(d).

The County may, as necessary, borrow E911 fee money to pay for non-fee eligible items with the understanding that such funds shall be reimbursed to the E911 fund within a reasonable time by use of other funding sources.

**SECTION 6- IMPOSITION OF FEE; ADOPTION OF BILLING CONTRACT;
ESTABLISHMENT OF SEPARATE ENHANCED 911 FUND; PAYMENT OF
COSTS NOT RECOVERED THROUGH FEE**

- (a) The imposition pursuant to Section 3-cc, Article 1, Chapter 7 (7-1-3-cc) of the Code of West Virginia 1931, as amended, of a fee not to exceed \$2.00 per month per Pleasants County local exchange service line or line equivalent, except for the Tel-Assistance lines, is proposed to finance the projected costs of the Enhanced Emergency Telephone System. Such fee is not proposed to be used to offset the

maintaining of the County Answering Point. Such fee is proposed to become effective on or before April 1, 2000 or shortly thereafter.

- (b) The County Commission of Pleasants County adopts and ratifies the contracts attached hereto as Appendix A for the Enhanced Emergency Telephone System fee by Citizens Communications.
- (c) All fees remitted under the contracts(s) referred to in subsection (b), above, are proposed to be deposited in a separate "Enhanced 911 Fund".
- (d) The costs associated with establishing, equipping, furnishing, operating or maintaining the County Answering Point shall be paid for as follows:

Contributions from:

PLEASANTS COUNTY COMMISSION

\$ 40,000.00 to be approved each July 1.

CITY OF ST.MARYS

\$ 40,000.00 to be approved each July 1.

CITY OF BELMONT

An equitable amount to be determined.

OTHER OUTSIDE ORGANIZATIONS

An equitable amount to be determined.

SECTION 7- TELEPHONE COMPANIES

- (a) Upon the adoption of this Plan, the terms and conditions of the telecommunications services and facilities provided by the telephone company will be governed by the applicable tariffs on file with, and approved by the Public Service Commission of West Virginia, the rules, regulations and orders of the Public Service Commission of West Virginia and the laws of the State of West Virginia.
- (b) The telephone company that will provide the services and facilities identified in subsection (a) is as follows:

CITIZENS COMMUNICATIONS

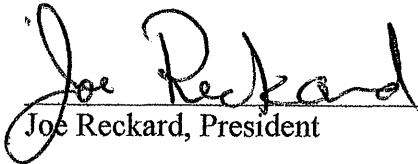
SECTION 8- TARIFFS, RULES AND REGULATIONS AND LAWS

The final plan for the Pleasants County Enhanced Emergency Telephone System will be supplemented and superseded by the applicable tariffs on file with, and approved by, the Public Service Commission of West Virginia, the rules, regulations and orders of the Public Service Commission of West Virginia, and the laws of the State of West Virginia. Such tariffs, rules, regulations, orders and laws will be deemed incorporated in the final plan as if fully set out therein.

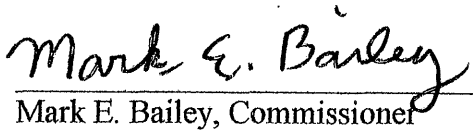
SECTION 9- FILING OF PLAN WITH THE PUBLIC SERVICE COMMISSION

Upon completion and adoption of the final plan for the Pleasants County Enhanced Telephone System, the Pleasants County Commission will send a signed copy of such plan to the Public Service Commission of West Virginia.

ENACTED THIS 16th DAY OF MAY, 2001.
THE COUNTY COMMISSION OF PLEASANTS COUNTY



Joe Reckard, President



Mark E. Bailey, Commissioner



Jim Cottrill, Commissioner