

**E911
INFORMATION**

**LINCOLN
COUNTY
COMMISSION**

RE: AN ORDER OF LINCOLN COUNTY PROVIDING FOR THE ENHANCED EMERGENCY TELEPHONE SYSTEM. THIS ORDER SUPERSEDES THE EMERGENCY TELEPHONE ORDINANCE ADOPTED SEPTEMBER 2, 1993, FOR THE HOLDING OF ADVERTISEMENT NOTIFYING THE PUBLIC OF SUCH MEETING AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED, PURSUANT TO WEST VIRGINIA CODE 7-1-3cc and 24-6-1 et.seq.

WHEREAS: West Virginia Code 24-6-1 et. seq. grants the authority to the county commissions to establish an enhanced emergency telephone system and impose a fee for the capital, installation and maintenance costs thereof;

WHEREAS: West Virginia Code 24-6-1 et. seq. requires the preparation of a proposal, the holding of a public meeting and the timely placement of a Classified advertisement concerning such proposal and meeting before a final County plan for the implementation of such an enhanced emergency telephone system may be adopted;

NOW THEREFORE BE IT ORDERED BY THE COUNTY COMMISSION OF LINCOLN COUNTY, WEST VIRGINIA, PURSUANT TO AND IN ACCORDANCE WITH THE APPLICABLE STATUTORY PROVISIONS, THE FOLLOWING:

1. That a copy of the proposal attached hereto be mailed to the telephone companies providing local exchange service within the county and to local emergency providers and that the county commission seek advice of such companies and providers in developing a final plan for the Enhanced Emergency Telephone System;
2. That a copy of the proposal attached hereto be made available for examination by the public and the Lincoln County Commissions Office.
3. That the public meeting be scheduled to be held at the Lincoln County Court House August 16, 2001 at 5:00 p.m. in order to receive comments from the public officials and interested persons;
4. That at least (30) thirty days but not more than (60) sixty days before such meeting a Class I legal advertisement be placed by the Lincoln County Commission in the Lincoln Journal Newspaper of general circulation in such county, notifying the public of the date, place and purpose of such meeting and of location at which a copy of such proposal may be examined: and
5. That at the conclusion of the local proceeding Final County Plan shall be submitted for review and approval of the Public Service Commission of West Virginia.

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TELECOMMUNICATIONS
SECTION - PSC

PROPOSAL FOR THE ENHANCED EMERGENCY TELEPHONE
SYSTEM FOR LINCOLN COUNTY, WEST VIRGINIA

SECTION 1- DEFINITIONS:

As used in the proposal, unless the context clearly requires a different meaning:

- (a) "County answering point" means a facility to which enhanced emergency telephone system calls for a county are initially routed for response, and where county personnel respond to specific requests for emergency service by directly dispatching the appropriate emergency service provider, relaying a message to the appropriate provider or transferring the call to the appropriate provider.
- (b) "County commission means the County Commission of Lincoln County, West Virginia.
- (c) "County: means Lincoln County, West Virginia.
- (d) "Emergency service provider" means any emergency service organization or public safety unit.
- (e) "Enhanced emergency telephone system" means a telephone system which automatically connects the person dialing the primary emergency number to the county answering point and in which the telephone network system automatically provides to personnel receiving the call, immediately on answering the call, information on the location and the telephone number from which the call is being made, and upon direction from personnel receiving the call routes or dispatches such call by telephone, radio, or any other appropriate means of communication to emergency service providers that service the location from which the call is made.
- (f) "Local exchange service line" means the same as defined in the contracts attached to this final plan as Appendix "A", "B", "C".
- (g) "Telephone company" means a public utility which is engaged in the provision of telephone service.

SECTION 2 – TERRITORY INCLUDED IN SYSTEM

- (a) All territory in the county, including every municipal corporation in the county, which is served by telephone company central office equipment that permit the enhanced emergency telephone system to be established, is proposed to be included in the system.

- (b) The municipal corporations included in the system are proposed to include, but not be limited to, the following: City of West Hamlin, West Virginia, City of Hamlin, West Virginia.

SECTION 3- COUNTY ANSWERING POINT

- (a) The county answering point is operated constantly.
- (b) The county answering point is located on the second floor of the Woodall Building located at 408 Market Street across for the Lincoln County Courthouse, Hamlin, West Virginia.
- (c) The Answering point is required to respond to calls as follows: “directly dispatching an emergency provider” or “transferring the call to the appropriate provider” by means of one-button transfer.

SECTION 4- EMERGENCY SERVICES PROVIDERS: HANDLING OF MISDIRECTED CALLS

- (a) Every Emergency service provider that provides emergency service within the territory of the county shall, if this proposal is adopted as a final plan for an enhanced emergency telephone system, be required to fully participate in the enhanced emergency telephone system.
- (b) The emergency providers referred to in subsection (a) above shall be the following: (1) Alum Creek Volunteer Fire Department (2) Mud River Volunteer Fire Department (3) Duval Volunteer Fire Department (4) Guyan River Volunteer Fire Department (5) Hamlin Volunteer Fire Department (6) Hamlin Police Department (7) Harts Volunteer Fire Department (8) Lincoln Emergency Medical Service (9) Lincoln County Sheriffs Department (10) West Hamlin Police Department (11) West Hamlin Volunteer Fire Department (12) West Virginia State Police, Hamlin Detachment.
- (c) If at anytime a call is incorrectly dispatched to an emergency service provider, the provider receiving the call shall either promptly radio the correct local jurisdiction to respond to the call or advice the Lincoln County Communications Center personnel to correctly dispatch the appropriate provider.
- (d) Each emergency provider participating in the system shall be required to maintain a telephone number in addition to the one provided in the system.

SECTION 5- PROJECTIONS OF COSTS

- (a) The initial capital and installation costs of the New facility are projected to be as follows:

Installation of Equipment

Matching Funds for Building	300,000.00
Radio Equipment	30,000.00
Logging Recorder	30,000.00
Upgrade to phone system	50,000.00
Computer Aided Dispatching	100,000.00
Radio Consoles	100,000.00
TOTAL COST	610,000.00

- (b) The annual cost of maintenance and dispatch costs are projected to be as follows:

Equipment

Radio Equipment Repair and Maintenance	5,000.00
Equipment Replacement	5,000.00
TOTAL COST	10,000.00

Dispatcher Costs

Dispatcher Salaries	175,000.00
Training	8,000.00

TOTAL	183,000.00
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Telephone Co. Recurring Costs

Verizon	45,000.00
Armstrong Telephone	18,000.00
Citizens	2,040.00

TOTAL TELEPHONE CO COST	65,040.00
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TOTAL ANNUAL RECURRING COST	\$258,040.00
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**SECTION 6- IMPOSITION OF FEE: ADOPTION OF BILLING CONTRACT:
ESTABLISHMENT OF SEPARATE E-911 FUND: PAYMENT OF COSTS NOT
COVERED THROUGH FEE**

- (a) Pursuant to West Virginia Code 7-1-3-cc, a fee of \$3.50 cents per month per local exchange service line is proposed to finance the projected amounts of the capital, installation, and maintenance costs of the enhanced emergency telephone system. Such fee is proposed to become effective beginning on or about December 1, 2001.
- (b) The county commission of Lincoln County proposes the adoption and ratification of the contract attached hereto as Appendices A, B, and C for the billing of the enhanced emergency telephone system fee by the following companies: (1) Verizon Telephone Co. (2) Armstrong Telephone Co. (3) Citizens Communications.
- (c) All fees remitted under the contracts referred to in Subsection (b) above, shall be deposited in a separate "E-911 Fund".

SECTION 7- TELEPHONE COMPANIES

- (a) Upon the adoption of this proposal as a final county plan, the terms and conditions of the telecommunications services and facilities by the telephone companies will be governed by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia, the rules, regulations and orders of the Public Service Commission of West Virginia and the laws of the State of West Virginia.
- (b) The telephone companies that are proposed to be providing the services and facilities identified in subsection (a) are as follows: Chesapeake and Potomac Telephone Company, Armstrong Telephone Company, and GTE of WV.

SECTION 8- TARIFFS, RULES AND REGULATIONS, AND LAWS

The final county plan may be supplemented and superseded by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia, and the laws of the State of West Virginia.

Such tariffs, rules and regulations, orders and laws shall be deemed incorporated in the final county plan as if fully set out herein.

SECTION 9- FILING OF PLAN WITH THE PUBLIC SERVICE COMMISSION

Upon completion and adoption of the final county plan, the County Commission will send a copy of such plan to the Public Service Commission of West Virginia.

SECTION 10- DEFINED OPERATIONS OF 911 CENTER

- (a) The day-to-day operation of the Lincoln County 911 Center shall be the responsibility of the "Lincoln County Commission".

AT A REGULAR SESSION OF THE LINCOLN COUNTY COMMISSION OF LINCOLN COUNTY, WEST VIRGINIA, HELD AT THE COURTHOUSE THEREOF, ON THE 16TH DAY OF AUGUST, 2001 THE FOLLOWING ORDER WAS MADE AND ENTERED:

SUBJECT: 9-1-1 RATE INCREASE

THE FOLLOWING MOTION WAS OFFERED BY CHARLES VANCE, COMMISSIONER:

TO INCREASE THE 9-1-1 FEE FROM \$2.06 TO \$3.50 MONTHLY WHICH WILL BE AN INCREASE OF \$1.44

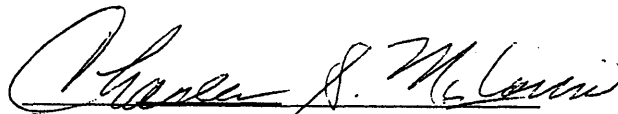
THE ADOPTION OF THE FOREGOING MOTION HAVING BEEN MOVED

BY CHARLES VANCE, COMMISSIONER AND DULY SECONDED

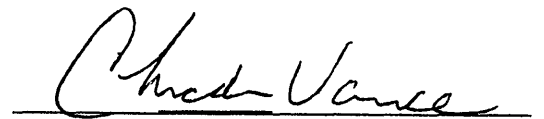
BY CHARLES MCCANN, COMMISSIONER, THE VOTE THEREON WAS AS FOLLOWS:

CHARLES S. MCCANN	PRESIDENT	AYE
BUSTER STOWERS	COMMISSIONER	ABSENT
CHARLES VANCE	COMMISSIONER	AYE


WHEREUPON, CHARLES S. MCCANN, PRESIDENT DECLARED SAID MOTION DULY ADOPTED, AND IT IS THEREFORE ADJUDGED AND ORDERED THAT SAID MOTION BE, AND THE SAME IS HEREBY ADOPTED.


CHARLES S. MCCANN, PRESIDENT
LINCOLN COUNTY COMMISSION

ABSENT
BUSTER STOWERS, COMMISSIONER
LINCOLN COUNTY COMMISSION


CHARLES VANCE, COMMISSIONER
LINCOLN COUNTY COMMISSION

CERTIFIED TO BE A TRUE COPY

TESTE: 
CLERK, LINCOLN COUNTY COMMISSION

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1989 AUG 23 PM 2:34

W. VA. PUBLIC SERVICE COMMISSION
SECRETARY'S OFFICE

RE: AN ORDER OF LINCOLN COUNTY PROVIDING FOR A PROPOSAL FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM, FOR THE HOLDING OF A PUBLIC MEETING ON SUCH PROPOSAL, AND FOR PLACEMENT OF AN ADVERTISEMENT NOTIFYING THE PUBLIC OF SUCH MEETING AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED, PURSUANT TO WEST VIRGINIA CODE 7-1-3cc and 24-6-1 et seq.

WHEREAS, West Virginia Code 24-6-1 et seq. grants the authority to county commissions to establish an enhanced emergency telephone system and impose a fee for the capital, installation and maintenance costs thereof;

WHEREAS, West Virginia Code 24-6-1 et seq. requires the preparation of a proposal, the holding of a public meeting and the timely placement of a Classified advertisement concerning such proposal and meeting before a final County plan for the implementation of such an enhanced emergency telephone system may be adopted;

NOW THEREFORE BE IT ORDERED BY THE COUNTY COMMISSION OF LINCOLN COUNTY, WEST VIRGINIA, PURSUANT TO AN IN ACCORDANCE WITH THE APPLICABLE STATUTORY PROVISIONS, THE FOLLOWING:

1. That a copy of the proposal attached hereto be mailed to the telephone companies providing local exchange service within the county and to local emergency providers and that the county commission seek advice of such companies and such providers in developing a final plan for an Enhanced Emergency Telephone System;

2. That a copy of the proposal attached hereto be made available for examination by the public at the Lincoln County Commission Office.

3. That a public meeting be scheduled to be held at the Lincoln County Court House August 17, 1989 at 7:00 p.m. in order to receive comments from other public officials and interested persons;

4. That at least (30) thirty days but not more than (60) sixty days before such meeting a Class I legal advertisement be placed by the Lincoln County Commission in the Lincoln Journal and the Lincoln Times, Newspapers of general circulation in such county, notifying the public of the date, place and purpose of such meeting and of the location at which a copy of such proposal may be examined: and

5. That at the conclusion of the local proceeding Final County Plan shall be submitted for review and approval of the Public Service Commission of West Virginia.

PROPOSAL FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM FOR
LINCOLN COUNTY, WEST VIRGINIA

SECTION 1 - DEFINITIONS:

As used in this proposal, unless the context clearly requires a different meaning:

- (a) "County answering point" means a facility to which enhanced emergency telephone system calls for a county are initially routed for response, and where county personnel respond to specific requests for emergency service by directly dispatching the appropriate emergency service provider, relaying a message to the appropriate provide or transferring the call to the appropriate provider.
- (b) "County commission means the County Commission of Lincoln County, West Virginia.
- (c) "County" means Lincoln County, West Virginia.
- (d) "Emergency service provider" means any emergency service organization or public safety unit.
- (e) "Enhanced emergency telephone system" means a telephone system which automatically connects the person dialing the primary emergency number to the county answering point and in which the telephone network system automatically provides to personnel receiving the call, immediately on answering the call, information on the location and the telephone number from which the call is being made, and upon direction from personnel receiving the call routes or dispatches such call by telephone, radio or any other appropriate means of communication to emergency service providers that serve the location from which the call is made.
- (f) "Local exchange service line" means the same as defined in the contracts attached to this final plan as Appendix "A", Appendix "B", and Appendix "C".
- (g) "Telephone company" means a public utility which is engaged in the provision of telephone service.

SECTION 2 - TERRITORY INCLUDED IN SYSTEM

- (a) All territory in the county, including every municipal corporation in the county, which is served by telephone company central office equipment that will permit an enhanced emergency telephone system to be established, is proposed to be included in the system.

- (b) The municipal corporations included in the system are proposed to include, but not be limited to, the following: City of West Hamlin, West Virginia
City of Hamlin, West Virginia.

SECTION 3 - COUNTY ANSWERING POINT

- (a) The county answering point is proposed to be operated constantly.
- (b) The proposed county answering point will be located on the second floor of the Woodall Building located on Market Street across from the Lincoln County Courthouse, Hamlin, West Virginia.
- (c) The answering point will be required to respond to calls as follows: "directly dispatching an emergency provider" or "transferring the call to the appropriate provider" by means of one-button transfer."

SECTION 4 - EMERGENCY SERVICE PROVIDERS; HANDLING OF MISDIRECTED CALLS

- (a) Every emergency service provider that provides emergency service within the territory of the county shall, if this proposal is adopted as a final plan for an enhanced emergency telephone system, be required to fully participate in the enhanced emergency telephone system.
- (b) The emergency providers referred to in subsection (a) above shall be the following: (1) Alum Creek Volunteer Fire Department (2) Duval Emergency Medical Service (3) Duval Volunteer Fire Department (4) Guyan River Volunteer Fire Department (5) Hamlin Volunteer Fire Department (6) Hamlin Police Department (7) Harts Emergency Medical Service (8) Harts Volunteer Fire Department (9) Lincoln Emergency Medical Service (10) Lincoln County Sheriffs Department (11) Morrisville Volunteer Fire Department (12) Tri-County Emergency Medical Service (13) West Hamlin Police Department (14) West Hamlin Volunteer Fire Department (15) West Virginia State Police, Hamlin Detachment.
- (c) If at any time a call is incorrectly dispatched to an emergency service provider, the provider receiving the call shall either promptly radio the correct local jurisdiction to respond to the call or advise the Lincoln County Communications Center personnel to correctly dispatch the appropriate provider.

- (d) Each emergency provider participating in the system shall, if this proposal is adopted as a final plan, be required to maintain a telephone number in addition to the one provided in the system. If trained personnel at the central answering point determines that a call is not an emergency, that person shall provide the caller with the direct number of the appropriate emergency service provider.

SECTION 5 - PROJECTIONS OF COSTS

- (a) The initial capital and installation costs of the enhanced emergency telephone system are projected to be as follows:

Installation of Equipment

C&P Telephone Co.	18,907.65
Armstrong Telephone Co.	1,433.56
Contell of W. Va.	2,862.00

Equipment

Logging Recorder	15,000.00
60 Tapes for Recorder	2,500.00

Communication Consoles	20,500.00
TDY-TDD Deaf Telephone	300.00
ALI Computer	45,000.00

TOTAL INITIAL COST	<u>\$106,503.21</u>
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- (b) The annual costs of the first five years of recurring maintenance and dispatch costs are projected to be as follows:

Dispatcher Costs

Dispatcher Salaries	\$55,000.00
Training	5,000.00
Uniforms	2,000.00
Headsets	1,500.00

E-911 - Recurring Costs

C&P Telephone	28,597.00
Armstrong Telephone	5,186.16
Contell of WV	4,824.00

TOTAL ANNUAL RECURRING COST	<u>\$ 102,107.16</u>
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- (c) The initial costs associated with establishing, equipping and furnishing the county answering points are projected to be as follows:

Remodeling	2,000.00
Office Furniture	2,000.00
Emergency Electric Generator	6,000.00

TOTAL COST \$ 10,000.00

SECTION - 6 IMPOSITION OF FEE; ADOPTION OF BILLING CONTRACT; ESTABLISHMENT OF SEPARATE E-911 FUND; PAYMENT OF COSTS NOT RECOVERED THROUGH FEE

- (a) Pursuant to West Virginia Code 7-1-3cc, a fee of \$1.50 cents per month per local exchange service line is proposed to finance the projected amounts of the capital, installation and maintenance costs of the enhanced emergency telephone system. Such fee is proposed to be reduced when the capital and installation costs have been recovered to offset recurring maintenance and dispatcher costs only. Such fee is proposed to become effective beginning on or about September, 1989.
- (b) The County Commission of Lincoln County proposes the adoption and ratification of the contract attached hereto as Appendices A, B, and C for the billing of the enhanced emergency telephone system fee by the following companies: (1) Chesapeake and Potomac Telephone Co. (2) Armstrong Telephone Co. (3) Contell of WV
- (c) All fees remitted under the contracts referred to in subsection (b) above, shall be deposited in a separate "E-911 Fund."
- (d) The other costs listed in Section 5 subsection C are proposed to be paid for as follows: Private contributions from Lincoln County Businesses.

SECTION 7 - TELEPHONE COMPANIES

- (a) Upon the adoption of this proposal as a final County plan, the terms and conditions of the telecommunications services and facilities by the telephone companies will be governed by the applicable

tariffs on file with and approved by the Public Service Commission of West Virginia, the rules, regulations and orders of the Public Service Commission of West Virginia and the laws of the State of West Virginia.

- (b) The telephone companies that are proposed to be providing the services and facilities identified in subsection (a) are as follows: Chesapeake and Potomac Telephone Company, Armstrong Telephone Company, Contell of WV

SECTION 8 - TARIFFS, RULES AND REGULATIONS, AND LAWS

The final County plan may be supplemented and superceded by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia, and the laws of the State of West Virginia. Such tariffs, rules and regulations, orders and laws shall be deemed incorporated in the final County plan as if fully set out herein.

SECTION 9 - FILING OF PLAN WITH THE PUBLIC SERVICE COMMISSION

Upon completion and adoption of the final County plan, the County Commission will send a copy of such plan to the Public Service Commission of West Virginia.

SECTION 10 - DEFINED OPERATIONS OF 911 CENTER

- (a) The day-to-day operation of the Lincoln County 911 Center shall be the responsibility of the "Lincoln County Commission" designated "public agency."
- (b) The Lincoln County Commission's designated public agency will be responsible for the following:
- (1) Creating standard operating procedures that serve the needs of all agencies being dispatched by the Lincoln County 911 Communications Center.
 - (2) Establishing hiring guidelines and qualifications of employees working in the Lincoln County 911 Communications Center.
 - (3) Hiring a Director of Communications, who will be a resident of Lincoln County. the Director will be responsible for the day-to-

day operation of the Communications Center under the direction of the Public Agency and shall serve at its "will and pleasure."

- (4) The Lincoln County Commission's designated public agency will meet at least every (3) three months to discuss the operations and needs of the 911 Communications Center. Special meetings of the Lincoln County public agency may be called at the request of any (3) three members of the Board.
- (5) The Lincoln County public agency will operate under By-Laws established by the Agency, and approved and filed with the County Commission of Lincoln County.

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TELECOMMUNICATIONS
SECTION - PSC

APPROVED

AUG 22 1989

PRESIDENT
LINCOLN CO. COMMISSION

Bill Stouls
MEMBER
LINCOLN CO. COMMISSION

Buster Stouls