

**E911  
INFORMATION**

**GRANT  
COUNTY  
COMMISSION**

RECEIVED

GRANT COUNTY ENHANCED 911 COUNTY ORDINANCE

FEB 20 2002

TELECOMMUNICATIONS SECTION - PSC

AN ORDINANCE OF GRANT COUNTY PROVIDING FOR: A PROPOSAL FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM, FOR HOLDING OF A PUBLIC MEETING ON SUCH PROPOSAL, AND FOR PLACEMENT OF AN ADVERTISEMENT NOTIFYING THE PUBLIC OF SUCH MEETING AND THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED.

Whereas, Section Three-CC, Article One, Chapter Seven {7-1-3-cc} of the West Virginia Code grants the authority to county commissioners to establish an enhanced emergency telephone system and to impose a fee for capital, installation, and maintenance costs thereof;

Whereas, Article Six, Chapter Twenty-Four {24-6-1 et al} of the West Virginia Code requires the preparation of a proposal, the holding of a public meeting, and the timely placement of an advertisement concerning such proposal and meeting before a final plan for the implementation of such an enhanced emergency telephone system may be adopted:

NOW THEREFORE BE IT ORDAINED BY THE COUNTY COMMISSION OF GRANT COUNTY, WEST VIRGINIA, PURSUANT TO AND IN ACCORDANCE WITH SECTION THREE-CC, ARTICLE ONE, CHAPTER SEVEN {7-1-3-CC} AND ARTICLE SIX, CHAPTER TWENTY-FOUR {24-6-1 ET AL} OF THE WEST VIRGINIA CODE, THE FOLLOWING:

THAT A COPY OF THE ATTACHED PROPOSAL IS MAILED TO THE TELEPHONE COMPANIES PROVIDING LOCAL EXCHANGE SERVICE WITHIN THE COUNTY, AND TO LOCAL EMERGENCY SERVICE PROVIDERS AND THAT THE COUNTY COMMISSION SEEK THE ADVICE OF SUCH COMPANIES AND PROVIDERS IN DEVELOPING A FINAL PLAN FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM;

THAT A COPY OF THE ATTACHED PROPOSAL BE MADE AVAILABLE FOR EXAMINATION BY THE PUBLIC AT THE OFFICE OF THE GRANT COUNTY CLERK, GRANT COUNTY COURTHOUSE, 5 HIGHLAND AVENUE, PETERSBURG, WEST VIRGINIA DURING NORMAL BUSINESS HOURS;

THAT A PUBLIC MEETING BE SCHEDULED TO BE HELD AT THE GRANT COUNTY COURTHOUSE ON January 10, 2001 at 7:00 PM IN ORDER TO RECEIVE COMMENTS FROM OTHER PUBLIC OFFICIALS AND INTERESTED PERSONS;

THAT AT LEAST THIRTY DAYS, BUT NOT MORE THAN SIXTY DAYS BEFORE THIS MEETING, AN ADVERTISEMENT BE PLACED BY ROBERT F. SITES, PRESIDENT OF THE GRANT COUNTY COMMISSION; IN THE GRANT COUNTY PRESS, THE NEWSPAPER OF GENERAL CIRCULATION IN THE COUNTY, NOTIFYING THE PUBLIC OF THE DATE, TIME, PLACE, AND PURPOSE OF SUCH MEETING. ALSO OF THE LOCATION AT WHICH A COPY OF THE PROPOSAL MAY BE EXAMINED.

COPY -> N. TOLLEY c-1 2/20/02 - [Signature]

**PLAN FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM  
FOR GRANT COUNTY, WEST VIRGINIA**

**Section 1- Definitions:**

As used in this plan, unless the context clearly requires a different meaning:

[a] **Answering Point** means a facility to which enhanced emergency telephone system calls for a county are initially routed for response. Where county personnel respond to specific requests for emergency service by either directly dispatching the appropriate emergency service provider, relaying a message to, or transferring the call to, the appropriate provider.

[b] **County Commission** means the County Commission of Grant County, West Virginia.

[c] **County** means Grant County, West Virginia.

[d] **Emergency Service Provider** means any emergency services organization or public safety unit.

[e] **Enhanced Emergency Telephone System** means a telephone system that automatically connects the person dialing the primary emergency number to the county answering point. Whereupon the telephone network system automatically and immediately, provides to the personnel receiving the call, information on the location and the telephone number from which the call is being made. Then, upon direction from the personnel receiving the call, routes or dispatches the call by telephone, radio, or any other appropriate means of communication, to the emergency service providers that serve the location from which the call is made.

[f] **Local Exchange Service Line** means the same as will be defined in the contracts.

[g] **Telephone Company** means a public utility, which is engaged in the provision of telephone service.

**Section 2- Territory Included in System**

[a] All territory in the county, including every municipal corporation in the county, which is served by telephone company equipment that will permit an enhanced emergency telephone system, is to be included in the system.

[b] The municipal corporations included in the system shall include, but not necessarily be limited to, the following: The town of Petersburg and the town of Bayard.

### **Section 3- County Answering Point**

[a] The county answering point shall provide services, including access for the hearing impaired, 24 hours per day.

[b] There will be a single county answering point. The location of such answering point shall be as follows:

Grant County Communications Center  
5 Highland Avenue, Petersburg WV

[c] The county answering point shall service, but not be limited to, the entire legal territory defined by the boundaries of Grant County.

[d] The answering point will be required to respond to calls by directly dispatching all emergency service providers, except the WV State Police where a combination Direct Dispatch/Call Transfer will be provided.

[e] The county answering point shall be connected to each telephone companies' network as follows: Citizen's Communications Company of the Mountain State, Verizon-West Virginia by dedicated automatic number and location identification trunks, and also connected to Hardy Telecommunications.

**Section 4- Emergency Service Providers; Resolution of Disputes; Handling of Misdirected Calls; Publicly Accessible Telephone Numbers; Enhanced 9-1-1 Communications Advisory Board**

[a] All emergency service providers operating within the territory defined by the boundaries of Grant County will be required to participate in the enhanced telephone system.

[b] The emergency service providers referred to in subsection [a], above shall include but are not limited to:

Grant County Sheriffs Department  
Petersburg City Police Department  
Bayard City Police Department  
West Virginia State Police  
West Virginia Department of Natural Resources  
Grant County Ambulance Service  
Petersburg Volunteer Ambulance Squad  
Mt. Storm Volunteer Ambulance Squad  
Petersburg Volunteer Fire Department  
Maysville Volunteer Fire Department  
Mt. Storm Volunteer Fire Department  
Bayard Volunteer Fire Department

[c] In the event of a dispute between the county and one or more of the emergency service providers, such dispute, upon application to the Public Service Commission of West Virginia by any party to the dispute, may be resolved by order of the Public Service Commission of West Virginia.

[d] If a request for emergency services call is misdirected, the receiving organization, at the earliest possible time, shall notify the county answering point of the misdirected call and assist, if possible, in determining the correct call routing. County answering point personnel may request the responding emergency service provider to continue to the incident until response information is confirmed from the appropriate emergency service provider for the misdirected call.

[e] Each emergency service provider participating in the enhanced emergency telephone system shall maintain a publicly accessible 7-digit telephone number, which shall be listed in appropriate telephone directories, in addition to any telephone numbers provided in the system.

[f] Each emergency service provider participating in the enhanced telephone system shall utilize the National Incident Management System on all incidents.

[g] Each emergency service provider shall maintain radio communication equipment, according to manufacturer's recommendations, capable of receiving and/or transmitting radio communication signals to the communication center as defined under the operating policies and procedures of the enhanced 9-1-1 telephone system.

[h] The county will establish city style addressing, conforming to the standards and recommendations published by the National Emergency Numbers Association and the West Virginia Enhanced 9-1-1 Council. The county will maintain the consistent address system for all structures located within the legal territory of the county. New addresses shall be assigned upon approval of building permit and shall be part of the permit process in all municipal and county areas. The county will notify the enhanced 9-1-1 telephone system director of all address concerns and all address assignments within twenty-four hours of initiation.

[I] Below is listed the membership of the Grant County Enhanced 911 Advisory Board as established by the Grant County Commission on August 23, 2001.

Representative- Grant County Sheriffs Department  
Representative- Petersburg City Police Department  
Representative- Bayard City Police Department  
Representative- West Virginia State Police  
Representative- West Virginia Department of Natural Resources  
Representative- Grant County Ambulance Service  
Representative- Petersburg Volunteer Fire Department  
Representative- Maysville Volunteer Fire Department  
Representative- Mt. Storm Volunteer Fire Department  
Representative- Bayard Volunteer Fire Department  
Director- Grant County E- 911 Communications System

[a] The Grant County Commission may at its discretion, appoint such other members to the Grant County Enhanced 911 Advisory Board as it deems appropriate.

[1] The initial term of the following memberships shall be for one-year beginning on January 31, 2002 and expiring on January 31, 2003.

West Virginia State Police  
Grant County Sheriffs Department  
Maysville Volunteer Fire Department  
Grant County Ambulance Service

[2] The initial term of the following memberships shall be for two years, beginning on January 31, 2002 and expiring on January 31, 2004.

Petersburg Volunteer Fire Department  
Bayard Volunteer Fire Department  
Bayard City Police Department

[3] The initial term of the following memberships shall be for three years beginning on, January 31, 2002 and expiring on January 31, 2005.

West Virginia Department of Natural Resources  
Petersburg City Police Department  
Mt. Storm Volunteer Fire Department

[4] The Director of the Grant County Enhanced 911 Communication System shall serve as a member of the Advisory Board at all times.

[5] Except as noted above for the initial terms of certain memberships and for the 911 Director, all Advisory Board Members shall be appointed by the Grant County Commission to serve for three-year terms or for the balance of terms of memberships vacated in midterm. Initial terms of all board members shall begin on January 31, 2002.



## Section 5- Projected Costs

[a] The projected initial and capital installation costs of the enhanced 911 emergency telephone system are as shown in attached Appendix A.

[b] The projected annual costs associated with establishing, equipping, and furnishing each county answering point are as shown in attached Appendix A.

## Section 6- Imposition of Fee; Adoption of Billing Contract; Establishment of a Separate Enhanced 9-1-1 Fund; Payment of Costs not Recovered through the Fee

\* [a] The imposition, pursuant to section Three-CC, Article One, Chapter Seven {7-1-3-cc} of the WV Code, of a fee of \$3.75 per local exchange service line or line equivalent, excluding Tele-Assistance service lines, is proposed to finance the projected costs of the enhanced emergency telephone system. Such fee is to be used solely and directly for the capital installation, administration, operation and maintenance costs of the enhanced emergency telephone system and of the conversion to city-type addressing and including the reasonable costs associated with establishing, equipping, furnishing, operating or maintaining a county answering point.

[b] The County Commission of Grant County will adopt and ratify the contracts for the billing of the enhanced emergency telephone system fee by Citizens Communications, Verizon -West Virginia, and Hardy Telecommunications.

[c] All fees remitted under the contract referred to in subsection [b] above will be deposited and maintained in a separate "Enhanced 9-1-1 Fund" account.

[d] The costs associated with establishing, equipping, furnishing, operating, and maintaining the Public Safety Answering Point will be paid for by the "Enhanced 9-1-1 Fund" account.

\* PER 2/20/02 EMAIL FROM CITIZEN (FRONTIER) E-911 REP, RON SMITH, FEE WILL BE EFFECTIVE 6/1/02 

[e] Costs not payable from the "Enhanced 9-1-1 Fund" account, as well as fund-payable costs for which there is insufficient fund monies, shall be paid by the Grant County Commission from general funds and/or appropriated grants, matching funds, donations, or other revenue sources.

### **Section 7- Telephone Companies**

[a] Upon the adoption of this plan, the terms and conditions of the telecommunications services and facilities provided by the telephone companies will be governed by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia, the rules, regulations, and orders of the Public Service Commission of West Virginia, and the laws of the State of West Virginia.

[b] The telephone companies that will provide the services and facilities identified in subsection [a] are as follows

Citizens Communications Company of the Mountain State  
Verizon- West Virginia  
Hardy Telecommunications

### **Section 8- Tariffs, Rules and Regulations, and Law**

The final plan for the county enhanced emergency telephone system will be supplemented and superseded by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia, the rules, regulations, and orders of the Public Service Commission of West Virginia, and the laws of the State of West Virginia. Such tariffs, rules, regulations, orders, and laws will be deemed incorporated in the final plan as if fully set out therein.

### **Section 9- Filing of Plan With the Public Service Commission**

Upon completion and adoption of the final plan for the county enhanced emergency telephone system, the Grant County Commission will send a signed copy of such plan to the Public Service Commission of West Virginia.

Adopted this 13 day of February 2002 by the Grant County Commission

President Jane Kite Keeling  
Jane Kite Keeling

Commissioner Robert F. Sites  
Robert F. Sites

Commissioner Jeffery S. Barger  
Jeffery S. Barger

**INITIAL STARTUP COSTS**

FURNITURE	8,066
FIXTURES	126,392
VEHICLE	33,000
DISPATCH EQUIPMENT	757,836
TELEPHONES	20,710
TOWERS/UPGRADES	970,200
PHYSICAL PLANT	375,000
TRAINING	10,800
<b>TOTAL</b>	<b>\$2,302,004</b>

**ANNUAL COSTS**

SALARIES	328,207
TELEPHONE	
BUSINESS LINES	6,600
DATA LINE TELETYPE	4,200
LONG DISTANCE	2,400
UTILITIES	
6 TOWER SITES	7,920
ELECTRIC ON SITE	5,700
BUILDING AND GROUNDS MAINT	18,000
OFFICE SUPPLIES	2,000
ADVERTISING/PUBLICATIONS	200
DUES & SUBSCRIPTIONS	100
PRINTING	1,200
TOWER MAINTENANCE 6 SITES	14,400
PRESENT EQUIP. MAINT.	20,000
911 PHONE/CONSOLE MAINT.	10,000
GMH INTERCOM	1,320
TRAINING	2,000
TRAVEL	1,000
FOOD & DRUG	400
UNIFORMS	2,000
MAGISTRATE ACCESS FEE	720
KEY TRANSFER SYSTEM	720
CHAIRS	800

<b>TOTAL</b>	<b>\$429,887</b>
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CONTINGENCY FUND	50,403
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<b>TOTAL</b>	<b>\$480,290</b>
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LIBILITY & PROPERTY INS. - COUNTY TO CONTINUE TO PAY

4% BUDGET INCREASE PER YEAR	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5
	480,290	499,502	519,482	540,261	567,871