

**E911  
INFORMATION**

**DODDRIDGE  
COUNTY  
COMMISSION**



## ENHANCED 9-1-1 COUNTY ORDINANCE

AN ORDINANCE OF DODDRIDGE COUNTY PROVIDING FOR A PROPOSAL FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM, FOR THE HOLDING OF A PUBLIC MEETING ON SUCH PROPOSAL, AND FOR PLACEMENT OF AN ADVERTISEMENT NOTIFYING THE PUBLIC OF SUCH MEETING AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED.

WHEREAS, Chapter seven, article one, Section three-cc (7-1-3-cc) of the West Virginia Code grants the authority to county commissions to establish an enhanced emergency telephone system and impose a fee for the capital installation and maintenance costs thereof;

WHEREAS, Chapter twenty-four, Article six, (24-6-1 et sec) of the West Virginia Code requires the preparation of a proposal, the holding of a public meeting and the timely placement of an advertisement concerning such proposal and meeting before a final plan for the implementation of such an enhanced emergency telephone system may be adopted;

NOW THEREFORE, BE IT ORDAINED BY THE COUNTY COMMISSION OF DODDRIDGE COUNTY, WEST VIRGINIA, PURSUANT, TO AND IN ACCORDANCE WITH CHAPTER SEVEN, ARTICLE ONE, SECTION THREE-CC (7-1-3-CC) AND CHAPTER TWENTY-FOUR, ARTICLE SIX, (24-6-1 et sec) OF THE WEST VIRGINIA CODE, THE FOLLOWING:

THAT A COPY OF THE PROPOSAL ATTACHED HERETO BE MAILED TO THE TELEPHONE COMPANIES PROVIDING LOCAL EXCHANGE SERVICE WITHIN THE COUNTY AND TO LOCAL EMERGENCY SERVICE PROVIDERS AND THAT THE COUNTY COMMISSION SEEK THE ADVICE OF SUCH COMPANIES AND SUCH PROVIDERS IN DEVELOPING A FINAL PLAN FOR AN ENHANCED TELEPHONE SYSTEM;

THAT A COPY OF THE PROPOSAL ATTACHED HERETO BE MADE AVAILABLE FOR EXAMINATION BY THE PUBLIC AT THE DODDRIDGE COUNTY COURTHOUSE;

THAT A PUBLIC MEETING BE SCHEDULED TO BE HELD AT THE DODDRIDGE COUNTY COURTHOUSE ON NOVEMBER 15, 1999, AT 7:00 P.M. IN ORDER TO RECEIVE COMMENTS FROM OTHER PUBLIC OFFICIALS AND INTERESTED PERSONS;

THAT AT LEAST THIRTY (30) DAYS, BUT NOT MORE THAN SIXTY (60) DAYS, BEFORE SUCH MEETING, AN ADVERTISEMENT BE PLACED BY THE DODDRIDGE COUNTY COMMISSION IN THE HERALD RECORD A NEWSPAPER OF GENERAL CIRCULATION IN DODDRIDGE COUNTY, NOTIFYING THE PUBLIC OF THE DATE, TIME, PLACE AND PURPOSE OF

SUCH MEETING AND OF THE LOCATION AT WHICH A COPY OF SUCH PROPOSAL MAY BE EXAMINED.

PLAN FOR AN ENHANCED EMERGENCY TELEPHONE SYSTEM  
FOR DODDRIDGE AND RITCHIE COUNTIES, WEST VIRGINIA

SECTION 1 – DEFINITIONS

As used in this plan, unless the context clearly required a different meaning:

- (a) "Answering point" means a facility to which enhanced emergency telephone system calls for a county are initially routed for response, and where county personnel respond to specific requests for emergency service directly dispatching the appropriate emergency service provider, relaying a message to the appropriate provider or transferring the call to the appropriate provider.
- (b) "Emergency service provider" means any emergency services organization or public safety unit.
- (c) "Enhanced emergency telephone system" means a telephone system which automatically connects the person dialing the primary emergency number to the county answering point and in which the telephone network system automatically provides the personnel receiving the call, immediately on answering the call, information on the location and the telephone number from which the call is being made, and upon direction from the personnel receiving the call routes or dispatches such call by telephone, radio or any other appropriate means of communication to emergency service providers that serve the location from which the call is made.
- (d) "Local exchange service line" means the same as defined in the contracts attached to this final plan as Appendix A and Appendix B.
- (e) "Telephone company" means a public utility which is engaged in the providing of telephone service.

SECTION 2 – TERRITORY INCLUDED IN SYSTEM

- (a) All territory in Doddridge County, including every municipal corporation in Doddridge County, which is served by telephone company central office equipment that will permit an enhanced emergency telephone system to be established, is to be included in the system. Also, since the system will be a multi-county system, the territory shall include Ritchie County.

- (b) The municipal corporations included in the system shall include, but not necessarily be limited to, the following: Harrisville, Pennsboro, Ellenboro, Cairo, Pullman, Auburn, and West Union.

### SECTION 3 – COUNTY ANSWERING POINT

- (a) System answering point shall be operated constantly and shall provide full service, including access for the hearing impaired, 24-hours per day.
- (b) There will be one system answering point. The proposed location of such answering point shall be as follows:

A central location between Ritchie and Doddridge Counties.

- (c) All of Doddridge and Ritchie Counties will be serviced by this location.
- (d) The answering point will be required to respond to calls as follows: West Virginia State Police by transferring the call, all others by directly dispatching an Emergency Service Provider, if such is required.
- (e) The system answering point shall be connected to each telephone company's telephone network as follows: By dedicated automatic number identification trunks.

### SECTION 4 – EMERGENCY SERVICE PROVIDERS, RESOLUTION OF DISPUTES, HANDLING OF MISDIRECTED CALLS; PUBLICLY ACCESSIBLE TELEPHONE NUMBERS; NON-PROFIT GOVERNING BOARD; ENHANCED 9-1-1 COMMUNICATIONS ADVISORY BOARD

- (a) Every emergency service provider that provides emergency service within the territory of the counties will be required to participate in the enhanced emergency telephone system.
- (b) The emergency service providers referred to in subsection (a), above, shall, at a minimum, be the following; Doddridge County Sheriff, Ritchie County Sheriff, West Union VFD, Smithburg VFD, Greenwood VFD, McClellan VFD, BANCS VFD, Harrisville VFD, Pennsboro VFD, Smithville VFD, Harrisville EMS, Pennsboro EMS, Town of West Union Municipal Police, Town of Harrisville Municipal Police, and the City of Pennsboro Municipal Police.
- (c) In the event of a dispute between any one or more of the two (2) counties and one or more emergency service providers, such dispute, upon application to the

Public Service Commission of West Virginia by any party to the dispute, may be resolved by order of the Public Service Commission of West Virginia.

- (d) Misdirected calls will be handled as follows; If a 9-1-1 operator mistakenly calls out the wrong emergency service provider and either the 9-1-1 operator or the mistakenly dispatched emergency service provider realizes the error, the correct emergency provider will immediately be notified. When the proper emergency service provider arrives where assistance is needed, the improperly dispatched emergency provider shall be permitted to disengage their response and return to their home base.
- (e) Each emergency service provider participating in the enhanced emergency telephone system shall maintain a publicly accessible 7-digit telephone number, which shall be appropriately listed in appropriate telephone directories, in addition to any telephone numbers provided in the emergency telephone system.
- (f) Governing Board
  - (1) The system shall be governed by a non-profit board whose membership shall consist of four (4) members comprising two (2) Commissioners from each of the following counties: Ritchie County and Doddridge County.
  - (2) Each County Commission shall appoint its respective board members. Such members shall serve terms consistent with the wishes of the appointing County Commission. Matters of system governance shall be decided by vote of the board members in a manner agreed upon by at least two-thirds (2/3) of the board members.
- (g) The hereinafter-named persons shall constitute the membership of the Enhanced 9-1-1 Communications Advisory Board.

One member from each Sheriff's Department of Doddridge and Ritchie Counties (Two (2) total), one member from the County Commission of Doddridge and Ritchie (total two (2)), one member from each county board of Doddridge and Ritchie EMS (total two (2)), one member from each Town or City with a municipal police force within Doddridge and Ritchie, one member from each county's Office of Emergency Services Board (total two (2)).

The initial terms of the following memberships shall be one (1) year:

Doddridge: Sheriff's Department and Fire Department  
Ritchie: EMS, Town of Harrisville and County Offices of Emergency Services.

The initial terms of the following memberships shall be two (2) years:

Doddridge: Commissioner and Town of West Union

Ritchie: Sheriff's Department and Fire Department

The Director of the Enhanced 9-1-1 system shall serve as a member of the Advisory Board at all times.

Except as noted above for the initial terms of certain memberships and for the 9-1-1 Director, all Advisory Board members shall be appointed by the County Commission to serve for three (3) year terms or for the balance of the terms of memberships vacated in mid-term. The initial terms of all Advisory Board members shall begin on December 1, 1999.

### SECTION 5 – PROJECTION OF COSTS

- (a) The initial capital and installation costs of the enhanced emergency telephone system are projected to be as follows:

\$300,000.00 start up will come from two (2) years of fees before opening the 9-1-1 Center. The mapping cost is projected to be \$175,000.00.

- (b) The annual costs of the first five (5) years of recurring maintenance and dispatcher costs are projected to be as follows:

Salaries	\$154,884.00	FICA	\$12,858.00
Insurance	20,000.00	Retirement	12,350.00
Telephone	500.00	Printing	1,000.00
Travel	3,000.00	Main./Rep. Equip.	4,000.00
Postage	150.00	Legal Publications	200.00
Training & Ed.	3,000.00	Due & Subs.	300.00
Audit	500.00	Workers Comp.	4,130.00
Unemployment	4,130.00	Supplies & Mat.	3,500.00
Uniforms	500.00	Equipment	5,000.00
		Yearly Total	\$230,000.00

- (c) The initial costs associated with establishing, equipping and furnishing the system answering points are projected to be as follows:

\$50,000.00 – To remodel the 9-1-1 Center

- (d) The annual costs of the first five (5) years of operating and maintaining the answering point are projected to be as follows:

\$ 7,000.00 – Utilities

6,000.00 - Maintenance & Repair Building and Grounds

\$13,000.00 – Yearly

**SECTION 6 – IMPOSITION OF FEE; ADOPTION OF BILLING CONTRACT;  
ESTABLISHMENT OF SEPARATE ENHANCED 9-1-1 FUND; PAYMENT OF  
COSTS NOT RECOVERED THROUGH FEE**

- (a) The imposition, pursuant to Chapter seven, Article one, Section three-cc, (7-1-3-cc) of the West Virginia Code, of a fee of \$2.45 per month per local exchange service line or line equivalent, except for tel-assistance lines, is proposed to finance Doddridge County's portion of the allowed projected costs of the enhanced emergency telephone system. Such fee is proposed to be reduced when the capital and installation costs have been recovered to offset recurring operational, maintenance and dispatcher costs only. Such fee is not proposed to be used to offset the costs associated with the establishing, equipping, furnishing, operating or maintaining of the system answering point. Such fee is proposed to become effective beginning on January 1, 2000.
- (c) The County Commission of Doddridge County adopts and ratifies the contracts attached hereto as Appendix A and Appendix B, for the billing of the enhanced emergency telephone system fee by Armstrong Telephone Company – Northern Division, and Bell Atlantic – W.Va.
- (d) The costs associated with establishing, equipping, furnishing, operating or maintaining the system answering points shall be paid for as follows: Will be divided between Doddridge and Ritchie County Commission via an annual fee.

**SECTION 7 – TELEPHONE COMPANIES**

- (a) Upon the adoption of this plan, the terms and condition of the telecommunications services and facilities provided by the telephone companies will be governed by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia, the rules, regulations and orders of the Public Service Commission of West Virginia and the laws of the State of West Virginia.
- (b) The telephone companies that will provide the services and facilities identified in subsection (a) are as follows: Armstrong Telephone Company – Northern Division and Bell Atlantic – W. Va.

**SECTION 8 – TARIFFS, RULES AND REGULATIONS AND LAWS**


The Doddridge County Ordinance for the multi-county enhanced emergency telephone system will be supplemented and superseded by the applicable tariffs on file with and approved by the Public Service Commission of West Virginia. Such tariffs, rules, regulations, orders and laws will be deemed incorporated in the final plan as if fully set out therein.

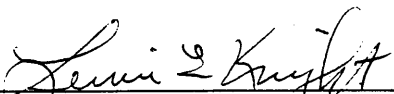


SECTION 9 – FILING OF PLAN WITH THE PUBLIC SERVICE COMMISSION

Upon completion and adoption of the Doddridge County ordinance regarding the multi-county enhanced emergency telephone system, the Doddridge County Commission will send a signed copy of such plan to the Public Service Commission of West Virginia.

DODDRIDGE COUNTY COMMISSION

  
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Clinton D. Means, President

  
\_\_\_\_\_  
Lewis E. Knight, Commissioner

  
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Ora L. Ash, Commissioner

**RECEIVED**

JAN 14 2000

**TELECOMMUNICATIONS  
SECTION - PSC**

